

**OFFICIAL NOTICE OF A PARISH COUNCIL MEETING KIRKBY MALZEARD,
LAVERTON AND DALLOWGILL PARISH COUNCIL**

Meeting of Kirkby Malzeard, Laverton and Dallowgill Parish Council on Monday
28th July 2025 at 7:20pm for a prompt 7.30pm start in the Greygarth Chapel
Dallowgill for the purpose of transacting the following business:

Minutes

Present: Cllrs. Manson (chair), Floyd, Berry, Lobley, Heap, Aksut, Hughes and the Clerk.

1. **Welcome & Apologies for absence:** - Cllr Aksut apology for late arrival was accepted. Cllr Cunliffe-Lister sent her apologies.
2. **Declaration of Disclosable Pecuniary Interest, other interest or Close Association:-** None
3. **Approval of the Minutes of the meeting held on 30th June 2025 -**
Approved and signed by the Chair
4. **Correspondence:** Item received from suppliers regarding possible failure of type of defibrillator installed in Laverton. **Action:** Clerk to forward information to resident who monitors the defib.
5. **Report from North Yorkshire Councillor:** - Report received from Cllr Cunliffe-Lister in her absence. Report will be published on the Parish Council website.
6. **Planning – Recent Applications made to North Yorkshire Council where the Parish Council Have not been consulted.** – None.
7. **Planning – Notifications of recent decisions made by North Yorkshire Council:** Non material amendment application seeking to amend existing planning ZC24/03113/DVCMAJ to allow a change of colour to window frames and doors from RAL 7032 Pebble Grey to RAL 7038 Agate Grey Laverton Oaks Brierley Homes Ltd – approved.

8. Planning – Recent Applications made to North Yorkshire Council. The Parish Council will provide a response on the following cases:

- a. 25/02034/FUL Erection of first floor extension & Erection of single storey extension Springfields, Quarry top to Belford Lane – Barton-Brown – **Decision A** the Parish Council has no objections
- b. 25/02138/FUL Conversion of agricultural buildings into an extension of dwellinghouse, including single storey extension and amendments to fenestration and change of use of agricultural land to form extension of domestic curtilage. Knott Farm Dallowgill – Mawrey – **Decision A** the Parish Council has no objections
- c. 25/02173/FUL Erection of a pair of semi-detached farm workers dwellings Hedge Nook Farm Kirkby Moor Road - Nicholson – **Decision B – The Parish Council objects** on the following planning grounds: Although the Council are supportive of the objective to supply workers dwellings, the proposed dwellings are intrusive to the landscape and are not sympathetically designed to the local area.

9. Planning: Commuted Sums and CIL – clerk still awaiting response from Planning.

10. Planning – Enforcement Issues.

- a) Consider any updates received from NYC Enforcement Office – acknowledgement received from enforcement officer regarding static caravans near Longswales Lane and confirmation that a site visit will be made.
- b) Consider any other possible breaches of planning consents, conditions or regulations currently existing within the Parish. Any matters raised by Councillors or Public will be referred to NYC Planning Enforcement Office for consideration. None.

11. Review and approval of Parish Council Risk assessments – 2025 annual review deferred from May 2025 Annual Meeting. Action: Chair to review and amend the existing documents. Documents for approval at the next meeting.

12. **New website and use of gov.uk emails:** Chair reported that Active Council's support for email was successful. Clerk provided Cllrs with the contact details.

Action: All Cllrs with email access problems to contact website support asap to enable full launch of the new emails next month.

13. **Neighbourhood Plan** – No further updates.

14. **Kirkby Malzeard Charity Trust and allotments** – There has been no response to the letter sent to the Charity regarding a meeting. **Action:** Chair to contact the Charity secretary for confirmation of receipt and the possibility of a response.

15. **Children's Play Area:**

a. Weekly Inspection reports from Cllr Heap – **Action:** to be forwarded.

b. Consider DTMS reports and confirm start date for repairs: **Action:** Clerk to inform contractor to delay start of repairs until early September after the School holidays.

c. ROSPA safety reports: Chair confirmed that although not a statutory requirement, it was advisable. **Agreed** report will be commissioned from ROSPA for Highside play area and MUGA

d. Cllr Heap – Planning group developments – 3 x quotes received for fixed equipment. **Action:** Cllr Heap to circulate details for August meeting

16. **Property Assets:**

a) Lamberts Quarry – NYC Rights of Way officer informed PC that the bridleway is required to be 4 metres wide. DTMS has now strimmed. Specific width to be included in revised DTMS task list. NYC intend to rectify drainage problem on bridleway. Knotweed – Cllr Lobley to contact landowner/tenant regarding its removal.

b) Defibrillator Laverton – Clerk to inspect and report back.

c) Bench on Laverton Road – Cllr Aksut to assess use via social media and report back to the next meeting regarding any necessary repairs or its removal.

17. **Highways Issues:**

- a. Data Logger: currently unable to download data due to charging problem. Cllr Aksut to supply data when available.
- b. Speed Bump proposal East end of Kirkby – Cllr Berry described his proposal to be considered with data when available.
- c. Consideration of a 20mph speed restriction on Main Street. Deferred for further consideration with b. above.
- d. Sedges and shrub in verge below Moot House. To be removed by contractor for £20 fee - approved.
- e. Dog Fouling Leaflets – Cllr Heap reported that all leaflets had been delivered to households.
- f. Update on existing cases and review of recent work undertaken by NY Highways – Cllrs reported pothole repairs had been carried out on Dallowgill roads but some still remain. Cllrs reported the need for gully cleaning on KM Main Street down to Kex Bridge. **Action:** Clerk to report to Highways.
- g. New Highways Issues raised by Cllrs or the Public - request from resident for a 20mph restriction from Swetton Farm to bridge. PC agreed not to pursue.

18. Financial Items:

- a. Bank Statements – balance, outgoing payments and income on latest available statement. – Noted and approved
- b. Cash Book – up to date record of payments/receipts – Noted and approved
- c. Approval of payments below (including VAT where applicable) – Approved with recommendation to add VAT column to future payments for approval grid.

Payee	Amount	Item paid for
Fenn Design	£75.00	A4 dog fouling leaflets x 500
Sam Watson Fencing	£672.00	Lamberts Quarry Gate replacement.

- d. Recent email correspondence from HMRC concerning PAYE payments – Clerk shared with Cllrs the problems currently being experienced regarding communication with HMRC and their misplacing of PAYE payments previously made to them. **Action:** Cllr Berry /Clerk

e. Recent correspondence from external auditor. – re dates of risk assessment approvals – response made by clerk regarding possible mis-interpretation of previous minutes.

19. **Any Other Business:** - None

20. **Date of next meetings:** Date of next ordinary Meeting Monday 18th August 2025 at the Kirkby Malzeard Mechanics Institute Annexe. Any items to go on the agenda for the Council meetings should be submitted to the clerk by Tuesday 12th August 2025 please.

Meeting Closed 21:15.

Dated: 29th July 2025

PARISH CLERK: John Collins, Conifers Main Street, Kirkby Malzeard Ripon, HG4 3RS (Postal enquiries only) Tel: 07794964819 Email: clerk.kmld-pc@gov.uk
Agenda, along with General Privacy Notice, available on the Parish Council website: www.kmld-pc.gov.uk