

**OFFICIAL NOTICE OF A PARISH COUNCIL MEETING
KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL**

Parish Council Meeting on Monday 24th November 2024 at 7:20pm for a prompt 7.30pm start in the Mechanics Institute Annexe for the purpose of transacting the following business:

Date: 19th November 2024

John Collins, Clerk to the Council

Agenda

- 1. Welcome, Apologies for absence from Councillors**

- 2. Declarations of Disclosable Pecuniary Interests, other interests or Close Association.**
Consider Councillors' Declarations for items on this agenda.

- 3. Approve & sign off the Minutes of the last Ordinary Meeting of the Parish Council held on the 20th October 2025.**

- 4. Correspondence: any urgent items will be raised by the clerk for consideration and action**
 - a. Letters of complaint regarding a Parish Councillor – Update from clerk.
 - b. York and North Yorkshire Combined Authority Vibrant and Sustainable High Streets Fund Phase 3 – invitation to discuss
 - c. Letter of complaint regarding footpath restriction Dallowgill due to gun club activity.

- 5. Report from North Yorkshire Councillor - if available.**

- 6. Planning – Recent Applications made to North Yorkshire Council where the Parish Council have not been consulted:**

- 7. Planning – Notifications of recent decisions made by North Yorkshire Council**
 - a. PROPOSAL: Erection of garage with solar panel LOCATION: Pinewood Missies Farm Missies Track Laverton North Yorkshire HG4 3NXAPPLICANT: Mr and Mrs Austin-Price. Permitted

- 8. Planning – Recent applications made to North Yorkshire Council. The Parish Council will provide a response on the following cases:**
 - a. APPLICATION NO: 25/03058/FUL

PROPOSAL: Retrospective permission for change of use from agricultural to commercial land, creation of car parking area and retention of 2no. static caravans. Siting of water treatment plant and attenuation crates.

LOCATION: Wateredge Long Swales Lane Kirkby Malzeard HG4 3RJ

APPLICANT: Mr R Atkinson

b. APPLICATION NO: 25/03430/FUL

PROPOSAL: Proposed erection of 12 number solar panels on a galvanised framework in land to the rear of Syke House.

LOCATION: Syke House Syke House Track Laverton HG4 3SZ

APPLICANT: Mr William Gaunt

9. Planning – Commuted Sums and CIL- consider latest updates from North Yorkshire Council - including recent email from NYC re Laverton Oaks HGTZC24/03112/DISCON, information that the open space calculations and a S106 agreement is being prepared by the legal department.

10. Planning Enforcement issues.

a) Consider any updates received from NYC Enforcement Office

b) Consider any other possible breaches of planning consents, conditions or regulations currently existing within the Parish. Any matters raised by Councillors or Public will be referred to NYC Planning Enforcement Office for consideration.

11. Neighbourhood Plan. – Consider any update available

12. Children’s Play Area

a. To note weekly inspection reports from Cllrs.

b. DTMS: consider latest DTMS report

c. Consider the ROSPA safety report and any actions necessary

d. Consider quotes for accessible picnic table and next steps.

13. Kirkby Malzeard Consolidated Charities Trust - update from the Parish Council representatives on the Trust’s recent meeting - including the Trust’s views on allotments

14. Parish Council Local Organisation Grants- - to note the progress reports received from organisations in receipt of 2024/2025 grants

15. PC Property Assets.

a. Bench on Laverton Road – quotes for replacement

b. Annual inspection of the PC’s trees - update.

c. Any matters of concern raised by Councillors or members of the public re PC property assets

16. Highways issues.

- a. Update on existing cases and review of recent work undertaken by N Yorkshire Highways.
- b. Data logger and traffic calming – any updates available
- c. Any new highways or rights of way issues to be raised by Cllrs or members of the public

17. Parish Councillors gov.uk emails usage and website official launch.

18. Christmas Trees 2025 - proposals and estimated costs

19. Community Led Housing – Update Cllr Aksut.

20. Advice from YLCA to update the Parish Council’s Code of Conduct

21. Financial Items.

- a. Bank Statements – balance of outgoing payments and income on latest available statement
- b. Cash Book – up to date record of payments and receipts.
- c. Approval of payments below (including VAT where applicable)
- d. HSBC – request for ID documents from three Cllrs.
- e. Generic notices received from HMRC – Update.
- f. Consideration of draft budget and precept request for 2026-2027 - final approval can be given at December meeting.

Payee	Amount	VAT (where applicable)	Item paid for
Fenn Design and print	£75.00		Printing Draft N. Plan

22. Any Other Business: Items not covered elsewhere on the agenda can be raised by the Councillors and members of the public for discussion and referral onto the agenda of the next Ordinary meeting.

23. Date of next meeting: The date of the next ordinary meeting Monday 15th December 2025 at the Kirkby Malzeard Mechanics Institute Village Hall Annexe. Any items to go on the agenda for the Council meeting should be submitted to the clerk by Tuesday 9th December 2025 please.

19th November 2025

PARISH CLERK: John Collins, The Bothy, Back Lane, Kirkby Malzeard Ripon, HG4 3SH (Postal enquiries only) Tel: 07794964819

Email: clerk.kmld-pc@gov.uk

Agenda, along with General Privacy Notice, also available on the Parish Council website: www.kmld-pc.gov.uk [Facebook:](#) @kmldpc