

**OFFICIAL NOTICE OF A PARISH COUNCIL MEETING
KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL**

15th December 2025 at 7.30pm in the Mechanics Institute Annexe for the purpose of transacting the following business:

Agenda

- 1. Welcome, approve any apologies for absence from Councillors -**
- 2. Declarations of Disclosable Pecuniary Interests, other interests or Close Association.**
Consider Councillors' Declarations for items on this agenda.
- 3. Approve & sign off the Minutes of the last Ordinary Meeting of the Parish Council held on the 24th November 2025. – One item of amendment to date**
- 4. Correspondence: any urgent items will be raised by the clerk for consideration and action**
 - a) Mayor of York and North Yorkshire – Fire and Police precept survey
- 5. Report from North Yorkshire Councillor – If available**
- 6. Planning – Recent Applications made to North Yorkshire Council where the Parish Council have not been consulted: -**
- 7. Planning – Notifications of recent decisions made by North Yorkshire Council**
 - a) Proposed small rear extension to existing farm house. LOCATION: Syke House Sike House Track Laverton APPLICANT: Mr William Gaunt - PLANNING PERMISSION SUBJECT TO CONDITIONS.
- 8. Planning – Recent applications made to North Yorkshire Council. The Parish Council will provide a response on the following cases:**
 - a) APPLICATION NO: 25/04046/TPO PROPOSAL: Fell 4 No Ash (T5, T6, T9 and T10) and Crown reduction of 1 no Oak (T4) by 2-3m and pruning to suitable secondary growth points to reduce end weight of Tree Preservation order 7/2018. LOCATION: Land Comprising Field At 422819 474158 Back Lane Kirkby Malzeard APPLICANT: Brierley Homes Ltd
- 9. Planning – Notification of Appeal TOWN AND COUNTRY PLANNING ACT 1990 - APPEAL UNDER SECTION 78 APPEAL BY: Mr Justin Claybourn The Former Henry Jenkins Inn Main Street Kirkby Malzeard. PROPOSAL: Conversion of vacant/redundant outbuildings to provide 1no. holiday cottage including external alterations and associated hardstanding.**

10. Planning - Commuted Sums and CIL- consider latest updates from North Yorkshire Council – Update from Clerk re enquires made

11. Planning Enforcement

- a) Consider any updates received from NYC Enforcement Office
- b) Consider any other possible breaches of planning consents, conditions or regulations currently existing within the Parish. Any matters raised by Councillors or Public will be referred to NYC Planning Enforcement Office for consideration.

12. Neighbourhood Plan. – Consider any update available

13. Children’s Play Area

- a. To note weekly inspection reports from Cllrs
- b. DTMS consider latest DTMS report
- c. ROSPA report – consider recommendations in light of Cllrs’ inspection visits
- d. Location and estimate costs for picnic table and base – Cllr Heap

14. Allotment Society – Update Cllr Hughes.

15. PC Property Assets.

- a. Bench on Laverton Road – Update on quotes for base - Clerk
- b. Annual inspection of the PC’s trees - Cllr Floyd
- c. Lamberts Quarry – Update from Clerk re contact with adjacent landowners.
- d. Any other matters of concern raised by Councillors or members of the public re PC property assets

16. Highways issues.

- a. Update on existing cases and review of recent work undertaken by N Yorkshire Highways.
- b. Data logger and traffic calming – any updates available –
- c. Any new highways or rights of way issues to be raised by Cllrs or members of the public:

17. Parish Councilors gov.uk emails usage and website official launch. – Update from Cllrs email re access.

18. Christmas Trees 2025 – Update from Cllr Hughes

19. Community Led Housing – Update Cllr Aksut

20. Review the Parish Council’s Code of Conduct – Update Cllr Floyd

21. Financial Items.

- a. Bank Statements – balance of outgoing payments and income on latest available statement
- b. Cash Book – up to date record of payments and receipts.
- c. Approval of payments below (including VAT where applicable)
- d. HSBC – Update on Business account review
- e. Generic notices received from HMRC regarding outstanding file submissions – Update Cllr Berry.
- f. Confirm proposed budget and Precept for 2026-2027 for submission to NYC.

Payee	Amount	VAT (where applicable)	Item paid for
Mechanics Institute Village Hall	£80.01		Meetings rental

22. Any Other Business: Items not covered elsewhere on the agenda can be raised by the Councillors and members of the public for discussion and referral onto the agenda of the next Ordinary meeting.

23. Date of next meeting: The date of the next ordinary meeting Monday 26th January 2026 at the Kirkby Malzeard Mechanics Institute Village Hall Annexe. Any items to go on the agenda for the Council meeting should be submitted to the clerk by Tuesday 20th January 2026 please.

Dated: 10th December 2025

PARISH CLERK: John Collins, The Bothy, Back Lane, Kirkby Malzeard Ripon, HG4 3SH (Postal enquiries only) Tel: 07794964819 Email: clerk.kmld-pc@gov.uk

Agenda, along with General Privacy Notice, also available on the Parish Council website: www.kmld-pc.gov.uk **Facebook:** @kmldpc