

**OFFICIAL NOTICE OF A PARISH COUNCIL MEETING
KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL**

Monday 27th April 2026 at 7.30pm in the Mechanics Institute Annexe for the purpose of transacting the following business:

Date: 22nd April 2026

Agenda

- 1. Welcome, approve any apologies for absence from Councillors.**
- 2. Declarations of Disclosable Pecuniary Interests, other interests or Close Association.**
- 3. Approve & sign off the Minutes of the last Ordinary Meeting of the Parish Council held on the 30th of March 2026.**
- 4. Correspondence: any urgent items will be raised by the clerk for consideration and action**
 - a) Letters and information from Julian Smith MP – Notification of forthcoming local surgeries.
 - b) Email from NYC re repairs to fence at Laverton Quarry
 - c) Resident - damage to Bus Shelter – Clerk has informed NYC Highways
 - d) Copy of letter sent to Brierley Homes regarding s106 payments from NYC Cllr. Cunliffe-Lister.
- 5. Report from North Yorkshire Councillor – if available**
- 6. Emergency Planning Procedure – Meeting planned for 13th May.**
- 7. Planning – Recent Applications made to North Yorkshire Council where the Parish Council have not been consulted: - Clerk has requested notification of these**
- 8. Planning – Notifications of recent decisions made by North Yorkshire Council –**
 - a. Clerk has requested notification in future
 - b. APPLICATION NO: 26/00606/FUL PROPOSAL: Erection of single detached dwellinghouse Land to South of Parkfield Galphay Road Kirkby Malzeard HG4 3RX Briahaze Village Homes – **Permitted**. Consider making further comments to NYC planning re lack of affordable homes on this development.
- 9. Planning – Recent applications made to North Yorkshire Council. The Parish Council will provide a response on the following cases:**

- a) APPLICATION NO: 26/00358/FUL Installation of an upstand EV charging point. Churchby House Church Street Kirkby Malzeard North - Mr Adam Rogers
- b) APPLICATION NO: 26/00797/FUL Erection of a pair of semi-detached farm workers dwellings Hedge Nook Farm Kirkby Moor Road Kirkby Malzeard KE And KL Nicholson
- c) APPLICATION NO: 26/01286/DVCMAJ Section 73 application for varied footway and extended gardens to Plots 10-19 through the variation of condition 1 (Approved Drawings) of Section 73 Permission ZC24/03113/DVCMAJ in respect of a development of 33 dwellings originally permitted under reserved matters application 20/04874/REMMAJ. Land Comprising Field At 422819 474158 Back Lane Kirkby Malzeard - Brierley Homes Ltd

11. Planning - Commuted Sums and CIL- consider latest updates from North Yorkshire Council – ref.4d.

12. Planning Enforcement

- a) Consider any updates available on previously reported cases
- b) Consider any other possible breaches of planning consents, conditions, or regulations currently existing within the Parish. Any matters raised by Councillors or Public will be referred to NYC Planning Enforcement Office for consideration.

13. Neighbourhood Plan –

- a) To note the submission of the Neighbourhood plan to North Yorkshire Council and any update available
- b) Proposal to set up gov.uk email address for use of Neighbourhood Plan

14. The recent Annual Meetings of Kirkby Malzeard village and of Laverton and Dallowgill – consider any significant issues raised

15. Children's Play Area

- a. To note weekly inspection reports from Cllrs.
- b. DTMS - consider latest DTMS report
- c. ROSPA report – work to Junior Swing – Clerk informed the contractor conditions for work to be completed.
- d. Location and estimate costs for picnic table and base – consider available quotes – update Cllr Heap.

15. PC Property Assets.

- a. Annual inspection of the PC's trees - Cllr Floyd
- b. Pinfold renewal of lease – update from Chair

- c. Any other matters of concern raised by Councillors or members of the public re PC property assets

16. Highways issues.

- a. Update on existing cases and review of recent work undertaken by N Yorkshire Highways. – update on reported issues and requests:
 - I. Highways proposed review of one-way signage on Back Lane South – awaiting report
 - II. Update on the previous inquiry to Highways regarding responsibility for repairs on Carlesmoor Lane - awaiting response.
 - III. Data logger and traffic calming – any updates available.
 - IV. Relocation of waste bin currently near Methodist chapel Kirkby Malzeard - Update
 - V. Disability parking outside the Mechanics Institute village Hall – Update
- b. Any new highways or rights of way issues to be raised by Cllrs or members of the public

- 17. Community hub website** – to consider future options and a reply if received from software supplier Visiosoft

18. Financial Items.

- a. Bank Statements – balance of outgoing payments and income on latest available statement
- b. Cash Book – up to date record of payments and receipts.
- c. Consider end of year balance sheet against budget + copy of AGAR submitted for internal audit.
- d. Approval of payments below (including VAT where applicable)
- e. Request from Clerk to attend YLCA Training update webinar on Responsible Financial Officer roles and responsibilities.

Payee	Amount	VAT (where applicable)	Item paid for
Mechanics Institute Village Hall	£99.01	N/A	PC meetings Jan, Feb, March 2026
WJP Software Ltd	£698.40	£116.40	Website annual support, gov.uk domain, email and password store
YLCA	£489	N/A	Annual subscription

19. Any Other Business: Items not covered elsewhere on the agenda can be raised by the Councillors and members of the public for discussion and referral onto the agenda of the next Ordinary meeting.

20. Date of next meetings:

a) Date of the Parish Council's Annual meeting – Tuesday 5 May 2026 at 7.30pm Kirkby Malzeard Mechanics Institute Village Hall Annexe. The date of the next Ordinary meeting Monday 18th May 2026 at the Kirkby Malzeard Mechanics Institute Village Hall Annexe. Any items to go on the agenda for the ordinary meeting should be submitted to the clerk by Tuesday 12th May 2026 please.

Dated: 22nd April 2026

PARISH CLERK: John Collins, The Bothy, Back Lane, Kirkby Malzeard Ripon, HG4 3SH (Postal enquiries only) Tel: 07794964819 Email: clerk.kmld-pc@gov.uk . Agenda, along with General Privacy Notice, also available on the Parish Council website: www.kmld-pc.gov.uk