

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

OFFICIAL NOTICE OF A PARISH COUNCIL MEETING

Monday 26 February 2024 at 7.30pm in the **Annex of the Mechanics Institute, Kirkby Malzeard**

The meeting commenced at 7.30pm. Present: Councillors Pippa Manson (Chair), Richard Hughes, Jane Aksut, Chris Floyd, Jonathan Heap and Geoff Lobley along with County Cllr Felicity Cunliffe-Lister, the Clerk and 6 members of the public

MINUTES

1. Welcome. Apologies for absence from Councillors - approve reason why unable to take part.

Apologies were received and approved from Cllr Berry

2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association.

Cllr Manson declared an "other interest" regarding item 14.

3. Approve the Minutes of the Parish Council meeting 29th January 2024 the minutes were approved and will be signed as such by the Chair.

4. Correspondence – any urgent items will be raised by the Clerk for consideration and action.

- a) **Resident** – Complaint re: dog fouling. The PC will contact NYC and ask for advice on this matter.
- b) **Residents** – Complaints regarding the PC response to planning application: ZC24/00112/FUL. The PC reconsidered this matter and further advice received from Nidderdale National Landscape. The PC decided not to add anything further to their response.
- c) **YLCA** – D-Day 80 guide - the PC will leave others to plan any celebrations.
- d) **NYC Planning officer** - in response to the PC's request for a meeting, the planning officer declined to meet with the PC.
- e) **Resident** - mud on road to Ripon – considered under item 17, Highways

5. Report from our North Yorkshire Councillor (if available).

- a) Cllr Cunliffe-Lister provided a report to the PC. The report will be available on the website.

6. Planning – recent Applications made to North Yorkshire Council where the Parish Council have not been consulted: none

7. Planning – notification of recent Decisions made by North Yorkshire Council:

- a) ZC23/04501/DVCON - The Grange Back Lane Kirkby Malzeard, Application to vary condition 5 (highways) of outline approval 18/01600/OUT - Outline application for the erection of 5 no. dwellings with access considered. (Revised Scheme) to omit the need for a footway between

the visibility splay and the existing highways following a request from the Highways Authority. Briahaze Village Homes. Permitted

- b) ZC23/04508/FUL - Barden House Main Street Kirkby Malzeard, Demolition of existing garage building and erection two storey Granny Annex. Hoskison. Refused
- c) ZC23/04056/LB - Laverton Grange Laverton, Listed Building Consent for the proposed alteration, extension and conversion of 3no. dwellings (Primrose, Hayloft and Bramble) into 2no. dwellings (Hayloft and Bramble) and the residential conversion of outbuildings to include alteration and extension (to form the carriage house). Brassington -Permitted
- d) ZC23/03715/FUL - Laverton Grange Laverton Village Laverton, Alteration, extension and conversion of 3no. dwellings (Primrose, Hayloft and Bramble) into 2no. dwellings (Hayloft and Bramble) and the residential conversion of outbuildings to include alteration and extension. Brassington. Permitted
- e) ZC23/04557/FUL - Grey Gables Laverton, Proposed two storey extensions to existing large detached residential property and general alterations. Denby. Permitted
- f) ZC23/04074/FUL - Montbray House Back Lane Kirkby Malzeard, The addition of a glass roofed verandah to the rear external wall of Montbray House. The verandah will sit on the existing rear patio and will measure 9 meters long by 3.5 meters wide. The roof will be constructed of reinforced safety glass, supported by a metal frame and 4 metal posts and secured to the rear wall of Montbray House. The metal frame and support posts will be finished in anthracite powder coating to match the existing bi-fold doors on the rear wall of the house. The front and left hand elevations of the verandah (as viewed from the rear garden) will be open-air (ie will have no walls or doors), and the right hand elevation will have reinforced glass sliding doors. Ralli. Permitted

8. Planning - recent Applications made to North Yorkshire Council. The Parish Council will provide a response on the following cases:

- a) ZC24/00254/FUL - Laverton Hall Laverton, Erection of detached Garage & Erection of detached woodstore. Ball. **Decision A – No Objections**
- b) ZC24/00334/FUL - Ash Tree Farm Kirkby Malzeard, Single storey glazed oak frame structure (revised scheme). Sykes Brown **Decision A – No Objections**
- c) ZC24/00461/FUL - Sewage Works Ripon Road Kirkby Malzeard, Erection of one Glass Reinforced Plastic (GRP) Ferric Sulphate Dosing Kiosk. Yorkshire Water Services Ltd **Decision A – No Objections**

9. Planning - Enforcement issues.

- a) The PC considered an update received from the Enforcement Office and will ask for further clarification.
- b) No new possible breaches of planning consents, conditions or regulations currently existing within the Parish were raised.

10. Local Neighbourhood Plan – A report from the steering group on responses to the informal consultation and resulting proposed changes to the Draft Plan was received and the proposed amendments were approved. The steering group asked the PC for an update on the allotments, this was dealt with at item 11.

11. Proposed Allotments in Kirkby – Cllr Hughes explained to the PC that he is still working on arranging a meeting of the Charity Trust to determine if it would be possible to lease their field off Main St from April 2025 for a suitable number of years. Subsequent steps would then be to set up a working group to consider more details, produce a draft plan of the field and to consider an application for planning permission. Should any other fields suitable for allotments become available, the Parish Council would be pleased to hear of these.

Action: Cllr Hughes

12. Trees – Cllr Floyd reported that a brief survey with our tree specialist has established no work is immediately required. A further walk round is required when the leaves have grown to look for ash die back.

Action: Add to April agenda

13. Children's Play Area.

- a) No issues were reported from Councillors
- b) Cllrs Berry and Heap visited the play area to consider the quote from DTMS re medium risk action points on the ROSPA report. They noted that the gate has been repaired as requested. They considered that no other repairs appear urgent. As the PC are currently looking at funding options for a new play area, it was agreed not to spend funds on non-urgent repairs but that Cllr Heap will maintain a close watch on the areas raised in the report. Cllrs were disappointed the equipment that was repainted only 12 months ago has already started to flake away and this will be taken up with DTMS.

Cllr Heap has contacted NYC to see if any assistance with funding and designing the new play area is available.

Action: Cllr Heap. Clerk to email photos to DTMS re quality of paint work

14. Local Organisation Grants 2023-24

- a) Applications were considered and the allocation of grants from 2023/24 fund of £6,000 were approved:
 - a. Kirkby in Bloom **Allocated £250** as a contribution towards estimated costs of the village tubs and troughs, printing and public liability Insurance.
 - b. Kirkby Malzeard Bowls Club **Allocated £750** as a contribution towards estimated cost for the ditch wall repair, green restoration, lawn mower service and natural hedge planting.
 - c. Highside Playing Fields Association **Allocated £3,500** as a contribution towards estimated cost of key running expenses 2024/25.

- d. Mechanics’ Institute **Allocated £500** as a contribution towards estimated cost of replacement of the stage lighting.
- e. Fountains Brownies **Allocated £500** as a contribution towards estimated cost of camping and cooking equipment.
- f. Kirkby Malzeard Preschool **Allocated £500** as a contribution towards estimated cost outdoor moveable play equipment.

15. Data Logger –Cllr Aksut updated the PC. She now has a volunteer to help her get it set up and they aim to have it running by May.

Action: Add to March agenda

16. Property Assets.

- a) Door to Phone Box in Kirkby Malzeard – The parts required for the repair have been sourced and D&M Fabrications have offered to fix it.

17. Highways issues.

- a) Update on existing cases and review of recent work undertaken by NYCC Highways - The PC have received letter of concern in regards to accidents at the junction of Long Swales Lane and Main Street and safety concerns re Church Bank, especially around the school. Cllr Heap will draft a letter to be sent from the Clerk to Richard Flinton, Chief Executive of North Yorkshire Council to request a traffic survey of both roads to improve safety.
- b) Residents have complained about mud and flooding on the road to Ripon. The PC will report to Highways.
- c) Various Potholes in Dallowgill and Kirkby Malzeard - will be reported.
- d) Any new Highways items to be raised by Councillors or residents can be sent to the Parish Clerk.

Actions: Cllr Heap and Clerk

18. Financial Items:

- a) The Bank statement showed a balance of £24,636.37
- b) Cash Book reconciliation with bank statement was noted.
- c) following payments (including VAT where applicable) were approved.

Payee	Amount	Item Paid For
DTMS	£45.90	Play area inspection
Cllr Manson	£45.12	Telephone box repair
Cllr Hughes	£150.00	Transport of Christmas tree

19. Resignation of Clerk:

- a) The resignation of Victoria Preston as clerk from May 1, 2024 was noted by Cllrs with regret and great appreciation of her work.
- b) It was agreed the Chair proceed with a recruitment process, following advice from YLCA and conferring with other Cllrs.

20. Any Other Business: Items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion and referral onto Agenda of next ordinary meeting.

- **Footpaths in the area** – Resident feels they are not fit for purpose
- **Methodist Chapel** – Update from Cllr Aksut

21. Parish Meetings:

The Annual Parish Meeting For Laverton and Dallowgill will be held Monday 4 March 7.30pm and The Annual Parish Meeting for Kirkby Malzeard will be held Monday 11 March 7.30 pm.

22. Date of next meetings:

Date of Next ordinary meeting Monday, 25th March 2024 at 7.20pm in the Annex of the Mechanics Institute, Kirkby Malzeard. Any items to go on the Agenda for the Council meeting should be submitted to the Clerk by 19th March 2024 please.

Meeting Ended at: 20:45

Dated 28/02/2024

PARISH CLERK: Victoria Preston, 17 Cypress Gardens, Ripon, HG4 2LT (Postal enquiries only) Tel: 07725801675 Email: clerk.kmldpc@outlook.com Agenda, along with General Privacy Notice, also available on the Parish Council website: www.kirkbymalzeardarea.org.uk Facebook: @kmldpc

