

## **OFFICIAL NOTICE OF A PARISH COUNCIL MEETING KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL**

A meeting of Kirkby Malzeard, Laverton and Dallowgill Parish Council on Monday 30th June 2025 at 7:20pm for a prompt 7.30pm start in the Mechanics Institute Annexe

### **Minutes**

**Present:** Cllrs. Manson (Chair), Floyd, Heap, Lobley, Berry, Aksut, Hughes, with four members of the public and the Clerk.

- 1. Welcome & apologies for Absence from Cllrs.** – Apologies from Cllr Hughes, late for the meeting due to prior engagement (Cllr Hughes joined the meeting 8pm).
- 2. Declaration of disclosable pecuniary Interest, other interest or close association.** None
- 3. Approve and sign off the minutes of the Annual Meeting and the Ordinary Parish Council meeting held on the 19<sup>th</sup> May 2025** Approved and signed.
- 4. Consideration of appointment of Vice Chair to the Parish Council** (deferred from Annual Meeting) – Cllr Floyd was appointed (nominated by Cllr Manson and seconded by Cllr Berry)
- 5. Correspondence and any urgent items raised by the Clerk for consideration and action.**
  - (a) North Yorkshire Council Local Plan first conversation consultation – runs to 15<sup>th</sup> July <https://northyorks.gov.uk/planning-and-conservation/planning-policy/north-yorkshire-local-plan> A draft response from the Parish Council has been prepared for consideration by Cllrs **Action:** Cllrs to respond to the Chair with comments by 7<sup>th</sup> July
  - (b) Rt Hon Julian Smith MP-Violence and Community Safety Survey for York and North Yorkshire open to 4 July <https://www.smartsurvey.co.uk/s/ViolenceSurvey>
  - (c) Rt Hon. J Smith MP - Funding opportunities for the improvements to community buildings. – **Action:** Clerk to publish letter on websites
- 6. Report from North Yorkshire Councillor** – Cllr Cunliffe-Lister addressed her report which had been previously circulated. Question raised regarding potential use

of the now vacant Dairy site for small business units- Cllr Cunliffe-Lister will make enquiries.

**7. Planning** – recent applications made to North Yorkshire Council where the Parish Council have not been consulted. None.

**8. Planning** – notification of recent decisions made by North Yorkshire Council:

**(a)** Felling of 1No. Beech within preservation order 68/2017 Land comprising field at 423306 473806 Laverton. Denby – Refused Consent.

**(b)** Erection of detached garage. Pinewood Missies Farm Laverton Verity. Permitted

**9. Planning** – recent Application made to North Yorkshire Council. The Parish Council made responses on the following cases: -

**(a)** 25/01662/FUL Demolition of existing field shelter & erection of Stables, tack, store & borehole pumproom. High Belford Lane Dallowgill. Clarke. – **Decision A. The Parish Council has no objections.**

**(b)** Section 73 application for variation of condition 2 of Planning Permission ZC25/00438/FUL (Erection of single storey link extension) to allow alterations to size of doors. Cross Hills Grantley North Yorkshire. Balfour – **Decision A. The Parish Council has no objections.**

**(c)** 25/01847/FUL Conversion of attached garage to form additional living accommodation 22A St Andrews Meadows Kirkby Malzeard. Lewis. – **Decision A. The Parish Council has no objections**

**10. Planning – Commuted Sums and CIL** – Update from Clerk – Response on the enquiry to planning stated that no figure was yet available. PC thought indicative amounts had been previously identified. **Action:** Clerk to pursue with Planning.

**11. Planning: Enforcement issues.**

**(a)** Consider any updates received from NYC Enforcement Office. None

**(b)** Consider any other possible breaches of planning consents, conditions or regulations currently existing within the Parish: Questions raised regarding further structures being added to a site near Kirkby Malzeard and occupation of a caravan on Ringbeck Road. **Action: Clerk** to submit photos and queries to the NYC Enforcement Office.

**12. Neighbourhood Plan:** - Consideration of future funding situation and response to YLCA questionnaire. Update from Steering group. Consider response to NY Local Plan:

The Steering Group submitted a report outlining the current challenges for future funding of the Neighbourhood Plan. The Parish Council had previously agreed to fund any shortfall regarding the preparation of the Plan. It was however agreed this will be subject to confirmation that the PC will not need to cover the cost of the work which North Yorkshire Council legally has to carry out after the Plan has been submitted to them (i.e. consultation, independent examination and referendum). The Parish Council awaits confirmation of the post submission funding arrangements.

The report from the steering group included two quotes for the completion of the 'mapping' process. The Parish Council agreed to the quote from 'Flexi Bubble'.

**13. Allotments:** It was noted that the Parish Council is actively seeking to rent any suitable site for allotments in or near Kirkby Malzeard including all fields owned by the Kirkby Malzeard Charity Trust. **Action:** The Chair will now write to the Charity Trust requesting a meeting.

**14. PC use of gov.uk domain and update on new website:** - Update from the clerk. Website at [www.https://kml-d-pc@gov.uk](https://kml-d-pc@gov.uk) . Clerk and Chair now have admin control of the site with support from the providers WJPS Active Councils. The Clerk's email has been merged with the previous email during this process of transition. The ongoing problem with individual Cllrs emails is being resolved.

**Action:** As necessary, each Cllr should contact the Active Council support desk to get their new email address working on their devices - ideally before the next PC meeting. When this has been achieved, all PC communications will be via these new gov.uk email addresses. (These new contact emails are listed on the new PC website).

**15. Children's Play Area:**

(a) Weekly inspection reports from Cllrs – Cllr Heap gave an update on the current condition. DTMS not yet carried out re surfacing work. Cllr Heap to provide new padlock for the gate.

- (b) DTMS: consider latest report no new issues
- (c) ROSPA safety reports from NYC – Chair awaiting response from NYC.
- (d) Cllr Heap – gave an update on possible upgrade scheme/s and potential contractors and undertook to obtain quotations for the new bench/path proposal

**Action:** Cllr Heap: to provide padlock and quotations

**Action:** Clerk to chase up DTMS to complete outstanding work.

## 16. Property Assets:

PC property assets –

- Bench at T Keld (Ringbeck junction) Top rail needs replacing- is the bench used or should it be removed? Agreed to consult via local FB page for discussion at next meeting.
- Action: Clerk**
- Defibrillator at Laverton – needs reset. – Clerk agreed to attempt.
  - Gate at Lambert’s Quarry now replaced – invoice to be approved at next meeting.
  - KMLD Green Team – proposals for Lamberts’ Quarry: Green Team representatives outlined proposals for work to Lambert’s Quarry, with a view to making the site more community friendly. Required maintenance work includes treating small patches of Japanese Knotweed. Ditches need clearing – understood to be responsibility of the landowners adjacent to the land. Funding may be available via Yorkshire Dales Millennium Trust – with possible PC Local Organisation Grant. The Parish Council agreed in-principle support for the project.

**Action:** The Parish Council to investigate the problem of Japanese Knotweed. KMLD will continue to develop proposals and keep the PC informed.

## 17. Highways Issues:

- (a) Update on existing cases – recent repair on Laverton Bridge Parapet – has been hit again – **Clerk to report.**
- (b) Data Logger – **Cllr Aksut** to download current data
- (c) Traffic Calming measures: idea of speed bumps at East entrance to the village due to the danger at the crossroads – action deferred for present

**Action: Clerk to** contact highways re possibility of 20MPH restriction on main street adjacent to Manor Court due to Primary School location/ drop-off zone.

(d) Dog Fouling –quote approved from Fenn Design for printing of flyers to be distributed across the Parish.

**Action: Cllr Heap**

**18. Financial Items.**

- (a) Bank Statement – distributed by clerk – noted
- (b) Cashbook – distributed by clerk – noted
- (c) Update on Current Account charges from HSBC – monthly charge to be dropped.
- (d) Approval of Payments- (including VAT where applicable): Approved:

Payee	Amount	Item paid for
Morgan's Estates	£1,294	Verge cutting x 4
DTMS Limited	£122.40	Caretaker duties to date

**19. Any Other Business.**

- Pole erected adjacent to Thwaite House. What is it there for? – **Action** Clerk to investigate with Highways prior to next meeting.
- Community led housing **Action:** Cllr Aksut to research

**20. Date of next Meeting/s: Date of next Ordinary Meeting Monday 28<sup>th</sup> July 2025 at 7.30pm in the Greygarth Chapel, Dallowgill.** Any items to go on the Agenda for the Council Meeting should be submitted to the Clerk by Tuesday 22<sup>nd</sup> July 2025 please.

Meeting ended 9.25pm

**PARISH CLERK: John Collins, Conifers Main Street, Kirkby Malzeard Ripon, HG4 3RS (Postal enquiries only) Tel: 07794964819 Email: [clerk@kmld-pc.gov.uk](mailto:clerk@kmld-pc.gov.uk) .Agenda, along with General Privacy Notice, also available on Parish Council website: <http://kmld-pc.gov.uk>**