

**KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL
OFFICIAL NOTICE OF A PARISH COUNCIL MEETING**

**Monday 28th October 2024 at 7.30pm in the Mechanics Institute Annexe for the purpose of
transacting the following business:**

MINUTES

Present: Cllrs Manson (Chair), Floyd, Heap, Hughes, Berry, Aksut, NY Cllr Cunliffe-Lister, 3 representatives from the Brierley Homes together with 6 members of the public and the clerk.

**1. Welcome. Apologies for absence from Councilors - approve reason why unable to take part.
Note that voice recording took place during this meeting for minuting purposes.**

Apologies received and accepted from Cllr Lobley , and Cllr Aksut who was delayed.

2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association.

- a) Consider Councillors Declarations of Disclosable Pecuniary Interest or other interests or close associations for items on this agenda - None

3. Approve the Minutes of the Parish Council meeting held on the 30th September 2024.

Minutes approved and signed by the Chair.

4. Correspondence – any urgent items will be raised by the Clerk for consideration and action.

- a) Clerk reported on emails received from the executives of North Yorkshire County Council, Yorkshire water and Member of Parliament in response to the matters raised regarding lack of communication and road closures in Kirkby Malzeard.
- b) Resident - regarding waste bin at Methodist Chapel considered under 18 below.
- c) Thank you card from local Guide group for the grant from the PC
- d) Resident - re concern of condition of bridleway in Lamberts Quarry- considered under 20 below

5.Report from our North Yorkshire Councillor. – Cllr Cunliffe-Lister – submitted her Parish report and outlined the issues therein. The report is available on the Kirkby Malzeard Area Guide website.

6. Planning – ZC24/02/02602/DISCON Laverton Oaks development – Update from Brierley Homes representatives regarding their proposed drainage solutions and discharge of remaining conditions for final planning approval for this site. They gave a brief history of the development and an explanation of the proposed holding pond and outfall into existing drains. Questions were raised included the capacity of the drainage system and the liaison between Brierley Homes and Yorkshire Water and NY Highways re state of the existing drains. Brierley Homes undertook to

update the Parish Council as plans progressed. Cllr Cunliffe-Lister will continue to raise questions about the state of the drains.

7. Recent Applications made to North Yorkshire Council were the Parish Council have not been consulted: None

8.Planning – notification of recent decisions made by North Yorkshire Council:

- a) Demolition of single storey rear extension / conversion of garage to habitable room. Sugar Hill Cottage, Laverton – Atkinson. Permitted
- b) 6.24.212.G.PND ZC24/02868/PND: Proposal: Prior notification for the demolition of a barn located on the Brierley Homes development land, Back Lane, Kirkby Malzeard. Permitted.

9. Planning – recent applications made to North Yorkshire Council. The Parish Council will provide a response on the following cases

- a) ZC24/03180/FUL – First floor replacement of flat roof with pitched roofs Lynn Cottage Kirkby Malzeard – Hirst. **Decision A no objections.**
- b) ZC24/02732/LB Replacement 3 traditional single glazed timber sash windows to double glazed traditional timber sash windows. The Rectory Church St. Kirkby Malzeard – Owen. **Decision A no objections.**
- c) HDVCMAJ ZC24/03113/DVCMAJ Permission for changes to proposed window frames, door frames, garage door frames, front doors of dwellings Brierley Homes Laverton Oaks development – Brierley Homes. **Decision A no objections.**
- d) FUL ZC24/03407/FUL Conversion of barn. Alterations to existing access point and installation of PV panels Kirkby Moor Farm – Grant. **Decision A no objections.**

10. Planning – Commuted Sums and CIL

The outstanding commuted sums were noted. It was agreed that the PC request that the amounts allocated to “Kirkby Sports” and “Laverton Bridge” be reallocated to the Children’s Play Area.

Action: Clerk to confer with HPFA and then to contact NYC commuted sums to request reallocation.

11. Planning - Enforcement issues

- a) Consider any updates received on recent cases dealt with by the enforcement officer – no updates
- b) Consider any breaches of planning consents, conditions or regulations currently existing within the parish. - Cllr C Floyd raised complaint from resident re a road and car parking to a remote barn. Cllr Floyd to provide Clerk with details.

Action: Clerk to inform Planning Enforcement Officer.

12. Neighbourhood Plan – any update on the recent pre-submission consultation, which is now closed. Work is progressing.

13. PC use of a gov.uk domain. – The PC considered possible integration of a gov.uk domain website into the KM Area guide but no decision was reached. Security of the PC's data was discussed. The clerk is still seeking gov.uk domain quotes from approved suppliers.

Action: Cllr Aksut to arrange 'tidy up' of PC information on the Area Guide and provide current 'traffic' data from the area guide site.

14. Children's Play Area.

a) Weekly inspection reported no new issues - DTMS survey report received which highlighted work which needs attention including the jet washing of some surface areas.

b) Cllr Heap reported on proposals from the working group on areas for future improvement

Action: Cllr Heap to contact potential volunteers for 'jet washing and to advise Clerk re work requiring a quote from DTMS.

15. Community Bonfire/fireworks. Cllr Hughes updated the meeting on this event run by Highside Playing Fields Association on 2nd November.

16. Home School Transport: Discussion deferred

Action: Cllr Hughes to explore issues for a future meeting

17. Christmas Trees for the Parish: Cllr Hughes to approach potential donors for the trees as last year.

Action: Cllr Hughes to coordinate arrangements.

18. Removal of waste bin from outside the Chapel – A potential site was suggested, to relocate the bin by the bus shelter / nearer to the shop however this would require the current planters to be moved.

Action: Cllr Berry to explore options

19. Data Logger and Traffic Speed Watch– Update from Cllrs Aksut, Heap and Berry - data collection currently suspended pending Main St re-opening.

20. Property Assets.

a) Ash tree on corner of play area: following a recommendation that the tree should be removed it was decided that a consultant needs to be commissioned regarding future action.

Action: Clerk to contact D Blakey regarding obtaining a qualified consultant's report

b) Lambert's Quarry ditches and exposed pipe works. Need for machine access to the site via wider gateway at the Ringbeck road entrance.

Action: Cllr Lobley to obtain quotes for the widening of the gateway

21. Highways issues.

- a) Update on existing cases and review of recent work undertaken by NYC Highways:
Report on Public meeting held 15 October is covered in Cllr Cunliffe-listers report. HGV diversions still to be finalised via Laverton
Update on gritting route Laverton – denied but Clerk will ask for reconsideration due to temporary diversions through Laverton
- b) Resident reported street light not working/not commissioned on Back Lane South adjacent to Grantley Road.

Action: Clerk

22. Half Year reports from Local Organisation Grants recipients 2023/24:

Clerk has received reports from the following grant recipients:

- Fountains Guides and Brownies – report on their summer camp and thank you card.
- Kirkby Malzeard Bowls Club – expenditure and works progressing re the replacement of the bowling green retention boards
- Kirkby in Bloom group – report on expenditure and planting schemes for the village.

Action: Clerk to remind the organisations who did not submit a report.

23. Financial Items:

- a) Bank statement – balance, outgoings and income on latest available statement. -distributed to Cllrs, reviewed and accepted
- b) Cash Book – up to date record of payments/receipts. Reconciliation with bank statement. – accepted
- c) Comparison of budget 2nd quarter year payments and receipts: Parish Clerk circulated to the council a spreadsheet which showed the % spend/income against the set precept figures for 2024/25 and explained the variance on some budget headings.

Action: Clerk to rationalize Cashbook budget headings for 25/26 financial year reporting.

- d) Approval of payments (including VAT where applicable): Approved

Payee	Amount	Item Paid For
Mechanics Institute Village Hall KM	£103.34	PC meetings July - September
J Collins -clerk	£7.20	Printer Ink
YLCA	£70.00	Parish Clerk Induction Course.

20. Any Other Business: Items not covered elsewhere on the Agenda can be raised by the Councillors and Members of the Public for discussion and referral onto the Agenda of the next ordinary meeting.

21. Date of next meeting: Date of Next meeting Monday 28th October 2024 at 7.30pm at Mechanics Institute Annexe. Any items to go on the Agenda for the Council meeting should be submitted to the Clerk by Tuesday 19th November please.

Meeting closed: 21.15hrs.

Dated 29.10.24

PARISH CLERK: John Collins, Conifers Main Street, Kirkby Malzeard Ripon, HG4 3RS (Postal enquiries only) Tel: 07794964819 Email: clerk.kmldpc@outlook.com Agenda, along with General Privacy Notice, also available on the Parish Council website: www.kirkbymalzeardarea.org.uk
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