

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

RISK ASSESSMENTS – PROPERTY ASSETS

REVIEWED AND APPROVED BY PARISH COUNCIL DATED: 18 AUGUST 2025

RISK ASSESSMENT MATRIX

LIKELIHOOD					
HIGHLY LIKELY (3)	MEDIUM (3)	HIGH (6)	HIGH (9)		
POSSIBLE (2)	LOW (2)	MEDIUM (4)	HIGH (6)		
UNLIKELY (1)	LOW (1)	LOW (2)	MEDIUM (3)	HIGH (6)	
	NEGLIGIBLE (1)	MODERATE (2)	SEVERE (3)	VERY SEVERE (6)	IMPACT

In line with current best practice, risks which are unlikely but would have a very severe impact (e.g. risk to life, criminal charges) are scored as High, to ensure they receive enough attention.

This document has been produced to enable the Council to assess the risks which could exist in respect of these property assets, and to indicate steps that it is taking to minimise those risks.

A separate Risk Assessment has been produced covering the Children's Play Area at Highside Playing Fields, Back Lane South, Kirkby Malzeard, for which the Council is also responsible.

If any problems, such as potential hazards, are discovered by the public, we would ask that they please contact the Clerk immediately by email at clerk@kml-d-pc.gov.uk

LAND AND STRUCTURES

1.1 LAMBERT'S QUARRY, KIRKBY MALZEARD.

DESCRIPTION: Woodland area extending to approx. 1.406 acres approached by public bridleway/footpath from Kirkby Moor Road and from Ringbeck Road.

AIMS: To ensure bridleway/footpath can be safely used by the public. To ensure there are no hazards for occupiers of adjoining properties and users of adjacent highways.

RISK RATING: Likelihood - Unlikely - 1
 Impact – Very Severe - 6
 Risk Rating – High - 6

MEANS OF MANAGING RISK:

- a) Occasional inspection by Councillor.
- b) Areas adjacent to Bridleway and the area around the seat, are strimmed by Parish Caretakers on regular basis during growing season.
- c) Trees inspected annually by experienced contractor.
- d) Area under trees checked annually for any hazards.
- e) Any work found necessary dealt with promptly.
- f) Council holds public liability insurance.

NOTE: Surface of public bridleway/footpath is the responsibility of NYCC Footpaths.

1.2 LAVERTON QUARRY SOUTH, LAVERTON.

DESCRIPTION: Woodland amenity area extending to approx. 1.522 acres crossed by public footpath and access tracks serving two private properties. Located on South side of Missies Lane adjacent to junction with Dallowgill Road.

AIMS: To ensure footpath can be safely used by the public. To ensure there are no hazards for occupiers of adjoining properties and users of adjacent highways.

RISK RATING: Likelihood - Unlikely - 1
 Impact – Very Severe - 6
 Risk Rating – High - 6

MEANS OF MANAGING RISK:

- a) Occasional inspection by Councillor.
- b) Footpath strimmed by Council on regular basis during growing season.
- c) Trees inspected annually by experienced contractor. Other areas checked annually for any hazards.
- d) Any work found necessary dealt with promptly.
- e) Council holds public liability insurance.

NOTE: Surface of footpath is the responsibility of NYCC Footpaths. Surface of tracks to Highfield and Hole Trough are the responsibility of respective owners.

1.3 GREYGARTH MONUMENT, DALLOWGILL.

DESCRIPTION: Stone built Monument approx. 20 feet high incorporating viewing platform, with approx. 400 sq. yds of surrounding grassland, accessed by public footpath.

AIMS: To ensure Tower and Viewing Platform can be accessed safely by public

RISK RATING: Likelihood - Unlikely - 1
 Impact – Very Severe - 6
 Risk Rating – High - 6

MEANS OF MANAGING RISK:

- a) Regular inspection by Councillor.
- b) Any urgent repairs dealt with promptly.
- c) Council holds public liability insurance.

1.4 MARKET CROSS, KIRKBY MALZEARD.

DESCRIPTION: Stone built Cross with plinth approx. 12 feet high dated 1886, located towards the eastern end of village. Grade II Listed.

AIM: To ensure structure is in safe condition.

RISK RATING: Likelihood - Unlikely - 1
 Impact – Moderate - 2
 Risk Rating – Low – 2

MEANS OF MANAGING RISK:

- a) Occasional monitoring and annual inspection by Councillor.
- b) Any urgent repairs dealt with promptly.
- c) Council holds public liability insurance.

1.5 PINFOLD, MAIN STREET, KIRKBY MALZEARD.

DESCRIPTION: Stone built structure currently houses an Allotment, located in the centre of the village. Grade II Listed. The allotment is let, but the structure remains the responsibility of the Council.

AIM: To ensure stone boundary walls are in safe condition and do not present a hazard to the tenant or public.

RISK RATING: Likelihood - Unlikely - 1
 Impact – Moderate - 2
 Risk Rating – Low – 2

MEANS OF MANAGING RISK:

- a) Occasional monitoring and annual inspection by Councillor.

- b) Any urgent repairs dealt with promptly.
- c) Council holds public liability insurance.
- d) Tenant asked to report any defects immediately.

OTHER LAND/STRUCTURES LET TO TENANTS WHO ARE RESPONSIBLE FOR REPAIR UNDER THE TERMS OF THE LEASE.

2.1 LAVERTON QUARRY NORTH, LAVERTON

DESCRIPTION: Area of hardstanding with trees and undergrowth to edges, surrounded by fencing and walls, extending to approx. 1.62 acres. Let to NYC for use as a Highways Yard. Tenants fully responsible for maintenance, insurance etc.

2.2 COALPIT GOAL, KIRKBY MOOR ROAD, KIRKBY MALZEARD

DESCRIPTION: Land extending to 0.27 acres currently let and used as part of a Woodyard. Tenants fully responsible for maintenance, insurance etc.

STREET FURNITURE

3.1 BUS SHELTER

Concrete block/timber structure constructed in 1932, located at the eastern end of Main Street, Kirkby Malzeard. Internal plywood Noticeboard incorporated.

3.2 KIOSKS

3.2.1 Former payphone kiosk – Main Street, Kirkby Malzeard –used to house a Book Swap facility.

3.2.2 Former payphone kiosk – Laverton – used to house a defibrillator.

AIM: To ensure these assets are in safe condition and do not present a hazard to users or the public.

RISK RATING: Likelihood - Unlikely - 1
 Impact – Moderate - 2
 Risk Rating – Low – 2

MEANS OF MANAGING RISK:

- a) Occasional monitoring and annual inspection by Councillor.
- b) Any urgent repairs dealt with promptly.
- c) Council holds public liability insurance.

3.2 BENCHES

3.2.1 Timber bench located adjacent to the telephone kiosk in the centre of Laverton.

3.2.2 Timber bench located within the Pinfold in the centre of Laverton.
(Note – ownership of Pinfold unknown)

3.2.3 Timber/concrete bench located alongside Laverton Road on outskirts of Kirkby Malzeard village.

3.2.4 Timber bench located within Lamberts Quarry.

3.2.5 Timber bench located on Back Lane North in Kirkby Malzeard, overlooking The Green. New in 2017.

3.2.6 Timber bench located in front of 16, Mowbray Crescent, Kirkby Malzeard facing East. New in 2018.

(Note bench near No 28 is the responsibility of NYC).

3.2.7 Three Timber benches in Jubilee Gardens, Main Street, Kirkby Malzeard.
(Note - benches are owned by Parish Council although Jubilee Gardens are owned and maintained by NYC.)

3.2.8 Timber bench located in front of April Cottage, Main Street, Kirkby Malzeard.

3.2.9 Two timber benches located outside the Mechanics Institute, Kirkby Malzeard

AIM: To ensure these assets are in safe condition and do not present a hazard to users or the public.

RISK RATING: Likelihood - Unlikely - 1
 Impact – Moderate - 2
 Risk Rating – Low – 2

MEANS OF MANAGING RISK:

- a) Annual inspection by Councillor.
- b) Any urgent repairs dealt with promptly.
- c) Council holds public liability insurance.

3.3 NOTICE BOARDS

3.3.1 Timber/Glazed double fronted Noticeboard located in centre of Laverton. New in 2017.

3.3.2 Perspex/Aluminium single fronted Noticeboard attached to front wall of Dallowgill Outdoor Centre, Dallowgill.

3.3.3 Internal Perspex window display unit positioned within Mechanics Institute, Kirkby Malzeard

3.3.4 Noticeboard within Bus Shelter Kirkby Malzeard

AIM: To ensure these assets are in safe condition and do not present a hazard to users or the public.

RISK RATING: Likelihood - Unlikely - 1
 Impact – Moderate - 2
 Risk Rating – Low – 2

MEANS OF MANAGING RISK:

- a) Annual inspection by Councillor.
- b) Any urgent repairs dealt with promptly.
- c) Council holds public liability insurance.

3.4 CHRISTMAS TREES

AIM TO:

- Avoid Injury from electricity
- Avoid injury from trips
- Avoid tree falling

RISK RATING: Likelihood - Unlikely - 1
 Impact – Very Severe - 6

Risk Rating – High - 6

MEANS OF MANAGING RISK:

- a) Mains electricity fitted by qualified electrician
- b) Cables covered by pavement cable protector
- c) Tree(s) erected by competent people and inspected regularly especially in bad weather.
- d) Trees removed competently and responsibly after Xmas
- e) Mounting hole covered securely after tree removed

3.5 DEFIBRILLATORS

3.5.1 Defibrillator attached to front wall of Mechanics Institute, Kirkby Malzeard

3.5.2 Defibrillator located in phone box in Laverton

3.5.3 Defibrillator attached to front wall of Dallowgill Outdoor Centre, Dallowgill

AIM: to ensure defibs working correctly, pads and batteries in date and equipment accessible to public

RISK RATING: Likelihood - possible - 2
 Impact – Very Severe - 6
 Risk Rating – High - 6

MEANS OF MANAGING RISK

- a) Regular monitoring and online reporting by named residents for each defib
- b) replacement parts ordered promptly

MISCELLANEOUS

3.6.1 Timber stile located at Greygarth, Dallowgill – to enable access from road to Greygarth Monument.

3.6.2 Historic decorative Water pump located in centre of Laverton.

3.6.3 Reinforced plastic Heritage Board attached to front wall of Mechanics Institute, Kirkby Malzeard

3.6.4 Stone 'Welcome' sign and planter located alongside Ripon Road, Kirkby Malzeard

3.6.5 Christmas tree mounting hole with cover and cable connector near market cross, Kirkby Malzeard

AIM: To ensure these assets are in safe condition and do not present a hazard to users or the public.

RISK RATING: Likelihood - Unlikely - 1
 Impact – Moderate - 2
 Risk Rating – Low – 2

MEANS OF MANAGING RISK:

- a) Occasional monitoring and annual inspection by Councillor.
- b) Any urgent repairs dealt with promptly.
- c) Council holds public liability insurance.

ENDS/

APPENDIX – PHOTOS

1.1 LAMBERT'S QUARRY, KIRKBY MALZEARD





1.2 LAVERTON QUARRY SOUTH, LAVERTON



1.3 GREYGARTH MONUMENT, DALLOWGILL



1.4 MARKET CROSS, KIRKBY MALZEARD



1.5 PINFOLD, MAIN STREET, KIRKBY MALZEARD



3.1 BUS SHELTER, MAIN STREET, KIRKBY MALZEARD



3.1.2 FORMER PHONE KIOSK, MAIN STREET, KIRKBY MALZEARD



3.1.3 FORMER PHONE KIOSK, LAVERTON



BENCHES

3.2.1 LAVERTON VILLAGE



3.2.2 LAVERTON PINFOLD



3.2.3 LAVERTON ROAD, KIRKBY MALZEARD



3.2.4 LAMBERTS QUARRY



3.2.5 OVERLOOKING THE GREEN



3.2.6 MOWBRAY CRESCENT, KIRKBY MALZEARD



3.2.7 JUBILEE GARDENS (WEST)



3.2.8 JUBILEE GARDENS (EAST)



3.2.9 MAIN STREET, KIRKBY MALZEARD



3.2.10 OUTSIDE MECHANICS INSTITUTE, KIRKBY MALZEARD



NOTICEBOARDS

3.3.1 LAVERTON



3.3.2 OLD SCHOOL, DALLOWGILL



3.3.3 WINDOW DISPLAY UNIT, MECHANICS INSTITUTE



3.4 MISCELLANEOUS

3.4.1 STILE TO GREYGARTH MONUMENT



3.4.2 WATER PUMP, LAVERTON



3.4.3 DEFIBRILLATOR, MECHANICS INSTITUTE, KIRKBY MALZEARD



3.4.4 DEFIBRILLATOR, LAVERTON PHONE BOX



3.4.5 DEFIBRILLATOR, DALLOWGILL OUTDOOR CENTRE



3.4.6 HERITAGE BOARD, MECHANICS INSTITUTE, KIRKBY MALZEARD



3.4.7 WELCOME SIGN, RIPON ROAD, KIRKBY MALZEARD

