

**OFFICIAL NOTICE OF A PARISH COUNCIL MEETING
KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL**

Meeting of Kirkby Malzeard, Laverton and Dallowgill Parish Council on Monday 29th September 2025 at 7:20pm for a prompt 7.30pm start in the Mechanics Institute Village Hall Annexe.

Present: Cllrs. Floyd (chair), Lobley, Berry, Hughes, Aksut together with the Clerk, County Cllr. Cunliffe Lister and 2 members of the public

Minutes

1. Welcome, Apologies for absence from Councillors:

Apologies received from Cllrs Manson, Heap.

2. Declarations of Disclosable Pecuniary Interests, other interests or Close Association.

Consider Councillors' Declarations for items on this agenda – None declared.

3. Approve & sign off the Minutes of the last Ordinary Meeting of the Parish Council held on the 18th August 2025. – Approved and signed by the Chair (Cllr Floyd)

4. Correspondence: any urgent items will be raised by the clerk for consideration and action

- a) Yorkshire Air Ambulance charity. – appeal noted, Clerk to repond.
- b) Ramblers response to footpath complaint. - Noted
- c) Nidderdale Community Partnership – Membership request declined. Clerk to reply.

5. Report from North Yorkshire Councillor – NY Cllr Cunliffe Lister submitted report in advance of the meeting and highlighted the following content:

- a) PC request for a 20mph. speed restriction zone on pedestrian walking route to the KM Primary School – Action: Clerk to write a formal request for an extension of the 20 mph. route to include the highway from the market cross to the Mechanics Institute Village Hall.
- b) Brierley Homes current £1.4m NY loan and report from NY executive. Cllr Aksut requested a copy of this report once published.
- c) Boundary Consultation process – views requested from the public.
- d) Changes to rubbish collection days as a result of changes to working week system in certain areas are imminent.

Full NY Cllrs Report is published on the Parish Council Website

6. Parish Council Local Organisation Grants – Half Year progress reports – none received to date – deferred to next meeting.

7. Planning – Recent Applications made to North Yorkshire Council where the Parish Council Have not been consulted. - None

8. Planning – Notifications of recent decisions made by North Yorkshire Council

- a) PROPOSAL: Conversion and partial demolition of vacant Methodist Church to form one dwelling including installation of solar panels and formation of parking area
LOCATION: Methodist Church Main Street Kirkby Malzeard North Yorkshire HG4 3RY
APPLICANT: Yorkshire North and East Methodist District
Approved with conditions.

Comment from Neighbourhood Plan steering group representative regarding the previous recognition of the building as having 'heritage' significance, and the impact any structural changes may have on such buildings appearance in the future.

9. Planning – Recent Applications made to North Yorkshire Council. The Parish Council will provide a response on the following cases:

- a) APPLICATION NO: 25/03059/TPO PROPOSAL: Fell 1 no. Ash (T2) and lateral reduction and prune pendulous growth (to give 1.5m clearance of building) of 1 no. Ash (T1) subject to Tree Preservation Order 34/2015 G5.
LOCATION: The Grange Back Lane Kirkby Malzeard North Yorkshire HG4 3RY GRID REF: E 423397 N 474263
APPLICANT: Thompson - **Parish Council response A.** The Parish Council has no objections
- b) APPLICATION NO: 25/02986/FUL
PROPOSAL: Demolition of the existing blockwork Field Barn down to foundations and rebuild a smaller barn in stone with ancillary accommodation to the first floor.
LOCATION: Hoggerstone Farm Belford Lane To Hogerston Hill Dallowgill North Yorkshire HG4 3RQ GRID REF: E 421180 N 472362
APPLICANT: Donald Insall Associates – **Parish Council response A.** The Parish Council has no objections
- c) APPLICATION NO. 25/03058/FUL PROPOSAL: Retrospective permission for change of use from agricultural to commercial land, creation of car parking area and retention of 2no. static caravans. Siting of water treatment plant and attenuation crates.
LOCATION: Wateredge Longswales Lane Kirkby Malzeard North Yorkshire HG\$ 3RJ GRID REF: E 42217 N 474702 APPLICANT: Mr R Atkinson. – **Parish Council response C**
The Parish Council does not object to or support the application but wishes to make comments or seek safeguards as set out overleaf: -
In principle, the Parish Council supports the development of local businesses. However, in this instance we are concerned that the change of use from agricultural to commercial land will increase the risk of further commercial development on a rural greenfield site. We would like to see safeguards to limit further development on this site.

d) APPLICATION NO: 25/02991/FUL

PROPOSAL: Erection of garage with solar panels

LOCATION: Pinewood Missies Farm Missies Track Laverton North Yorkshire HG4 3NX

GRID REF: E 422941 N 472855

APPLICANT: Mr And Mrs Austin-Price – **Parish Council response A** The parish Council has no objections.

10. Planning – Commuted Sums and CIL - still awaiting response from NY.

11. Planning – Enforcement Issues.

a) Consider any updates received from NYC Enforcement Office

1. Response received from Enforcement Officer regarding RJS meats enquiry.

2. Response received from Enforcement Officer regarding Slurry Store Middle Biggin Farm

b) Consider any other possible breaches of planning consents, conditions or regulations currently existing within the Parish. Any matters raised by Councillors or Public will be referred to NYC Planning Enforcement Office for consideration.

1. Caravan sited Carlsemoor/ Bagwith – clerk to inform Enforcement Officer.

12. Parish Council Risk Assessments: - Updates Published on the PC website.

13. Neighbourhood Plan :-

a) Consider report from steering group – report received and highlights made by steering group chair regarding planning recognition of heritage assets, immediate costs and future funding for completing the plan.

b) Approve revised version of Draft Plan – Draft Plan approved

c) Approve letter to NDHA owners - Approved

d) Note questionnaire/summary to be used for the forthcoming consultation - noted.

14. New website and use of gov.uk emails: Request from Cllrs for clerk to resend the Gov.uk email set up instructions. **Action:** Clerk to set up current emails on the Cllrs details on website until the issues are resolved.

15. Children's Play Area:

a. To note weekly inspection reports from Cllrs – Cllr Heap forwarded report in his absence.

b. DTMS: consider any latest DTMS report available – Report received

c. ROSPA safety report– ordered for September – report received which highlighted the dangerous current surface repair issues which DTMS are to complete within the next 2 weeks.

d. Update from Cllr Heap on planning group/developments – action deferred.

16. PC Property Assets.

Any other matters of concern raised by Councillors or members of the public:

- a) Bench on Laverton rd. temporary repair undertaken. **Action:** seek out replacement costs.

17. Highways issues.

- a) Update on existing cases and review of recent work undertaken by NY - None
- b) Data Logger and traffic calming Kirkby Malzeard. – Cllr Aksut reported on the need for the Data logger to be repaired in order to produce useable data. **Action:** Cllr Aksut to liaise with supplier to resolve the issue.
- c) Any new Highways or rights of way issues – items
1. Castilles Cattle grid near moor entrance – dangerous pothole adjacent to concrete sill. **Action:** Clerk to report to highways
 2. Report from public adjacent to Sugar Hill top - Dangerous blind summit, can road signage be improved? **Action:** Clerk to enquire with Highways.

18. Financial Items:

- a. Bank Statements – balance, outgoing payments and income on latest available statement. – noted and accepted
- b. Cash Book – up to date record of payments/receipts. – noted and accepted
- c. Approval of payments below (including VAT where applicable) - Approved

Payee	Amount	VAT	Item Paid For
MIVH	£120.01		Annexe hire (PC meetings April, May, June NPlan meetings 7th April, 2 nd June
DTMS Ltd.	£91.80	£15.30	Playground inspections (07.05 +20.05)
DTMS Ltd.	£204.00	£34.00	Caretaker duties up to 29.08.2025

18. Any Other Business: Items not covered elsewhere on the agenda can be raised by the Councillors and members of the public for discussion and referral onto the agenda of the next Ordinary Meeting.

19. Date of next meetings: Date of next ordinary Meeting Monday 20th October 2025 at the Kirkby Malzeard Mechanics Institute Annexe. Any items to go on the agenda for the Council meetings should be submitted to the clerk by Tuesday 14th October 2025 please.

N.B. due to the number of Cllrs absent for the 27th October, making the meeting inquorate, it was proposed to change the published date to a week earlier.

PARISH CLERK: John Collins, The Bothy, Back Lane, Kirkby Malzeard Ripon, HG4 3SH (Postal enquiries only) Tel: 07794964819 Email: clerk@kml-d-pc.gov.uk Minutes, along with General Privacy Notice, also available on the Parish Council website: www.kml-d-pc.gov.uk [@kml-d-pc](https://www.facebook.com/kml-d-pc)