

# **KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL MEETING**

Monday 29 January 2024 at 7.30pm in the **Annex of the Mechanics Institute, Kirkby Malzeard**

The meeting commenced at 7:30pm. Present: Councillors Pippa Manson - Chair, Jane Aksut, Chris Floyd, Geoffrey Berry, Jonathan Heap, Richard Hughes and Geoff Lobley along with the Clerk (Via Zoom) and 5 members of the public.

## **Minutes**

### **1. Welcome. Apologies for absence from Councillors - approve reason why unable to take part.**

Apologies were received from Cllr Cunliffe - Lister

### **2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association.**

a) Cllr Manson declared an “other interest” regarding item 16.

b) Cllr Berry declared an “other interest” regarding item 16.

### **3. Approve the Minutes of the Parish Council meeting 15<sup>th</sup> January 2024** the minutes were approved and will be signed as such by the Chair.

### **4. Correspondence – any urgent items will be raised by the Clerk for consideration and action.**

a) **NYC** - Confirmed Order Notification for Wildlife and Countryside Act 1981 Definitive Map Modification - PUBLIC BRIDLEWAY NO. 15.70/13 AND PUBLIC FOOTPATH NO. 15.70/38, KIRKBY MALZEARD DEFINITIVE MAP MODIFICATION ORDER. Noted

b) **NYC** – Request for conformation that the Parish Council will continue to be responsible for the grass cutting of the urban highways visibility splays. The PC will to be responsible for the grass cutting of the urban highways visibility splays.

c) **Highside Playing Fields** – Request to change the use of the LO grant money awarded in March 23. This will be considered under item 16.

### **5. Report from our North Yorkshire Councillor (if available).**

a) Cllr Cunliffe-Lister provided a report to the PC. The report will be available on the website.

### **6. Planning – recent Applications made to North Yorkshire Council where the Parish Council have not consulted:**

### **7. Planning – notification of recent Decisions made by North Yorkshire Council:**

### **8. Planning - recent Applications made to North Yorkshire Council. The Parish Council will provide a response on the following cases:**

- a) ZC24/00022/FUL - Hoggerstone Farm Dallowgill, Solar panels to be added to one storey corrugated metal out building. Bromet. **Decision A – The Parish Council has no objections**
- b) ZC24/00112/FUL - Kirkby Moor Road Farm Kirkby Moor Road Kirkby Malzeard, Construction of an earth banked slurry lagoon at Kirkby Moor Farm. Broadley. **Decision A – The Parish Council has no objections**

#### **9. Outstanding planning issues –**

- a) An update on Commuted Sums due from Laverton Oaks development has been received. The update received from North Yorkshire Council was reassuring in that Kirkby Malzeard should receive funds from the development. No information is currently available as to the level of funding or to where the funds will be allocated. The PC will again request that they are given input into the allocation.
- b) Freedom of information request re The Grange development – The Parish Council made the decision not to pursue this request.
- c) The PC will request a meeting with Emma Howson to discuss how to develop an effective working relationship between the PC and the planning department going forwards.

**Action: Chair to email Kate Dawson and Clerk to email Emma Howson**

#### **10. Planning - Enforcement issues.**

- a) An update on recent cases dealt with by Enforcement Office was received. The Chair will ask Cllr Cunliffe-Lister to look into this case.

**Action: Chair to contact Cllr Cunliffe - Lister**

**11. Planning – Neighbourhood Plan** – An update from the steering group, was received, and noted with thanks

**12. Trees** – No update available

**Action: Add to February meeting**

**13. Mobile phone mast** – Cllr Heap has been in contact with the mast owners who have explained that there are 2 service providers that use the mast, EE and Three. There have been issues with the mast on a number of occasions recently including the loss of signal during the recent power cut. Cllr Heap has been told that these issues have now been resolved. Cllr Heap has asked that in the future, the Parish Council are given advanced notice of any planned work.

#### **14. Children’s Play Area.**

- a) No new issues were raised by Councillors but it was noted that due to heavy rainfall, there is a lot of standing water on the wet pour. Cllr Heap will continue to monitor the situation. The Parish Council may consider closing the play area for safety reasons if necessary.

b) The quote from DTMS to complete the work required as a result of the annual play area inspection report will be considered by Cllrs Heap and Berry when they visit the play area. It was agreed that the repair to the gate was urgent, and the Clerk will ask DTMS to carry out this repair as soon as possible.

**Action: Clerk to contact DTMS. Cllrs Heap and Berry to consider the rest of the quote.**

**15. Proposed Allotments in Kirkby** – Cllr Hughes and the Chair updated the PC on the proposed allotments. It is now understood that planning permission would probably be required. It was agreed that Cllrs Hughes and Lobley will report back to PC after the next Charity Trust meeting, once the possibility of renting the field is clearer. It is proposed that the PC will then set up a working group to develop proposals including consulting further with residents in the immediate area - a number of issues requiring further consideration were raised by residents at the meeting.

**Action: Cllr Hughes re Charity Trust meeting**

#### **16. Local Organisation Grants 2023-24**

a) The process and application forms were considered and approved.

**Action: Clerk to send out application forms and put advert on website.**

b) The PC considered a request from HPFA to change the use of the LO grant money awarded in March 2023 this was approved. The HPFA will be able to apply for a grant towards running costs in February 2024.

**17. Parish Emergency Plan** – The acting Chair of the Mechanics Institute has kindly taken a lead on this with the PC Chair and is currently drafting the document. The PC will be given the draft document to consider and approve in due course.

**18. Data Logger** – Cllr Aksut is currently working on getting the data logger up and running in time for spring, when the village has an ongoing issue surrounding the speed of the tractors. She is currently looking for a new location for the equipment and help with the analysis of the data.

**Action: Add to February agenda**

#### **19. Property Assets.**

a) Snapped leather hinges on phone box.

**Action: Cllr Aksut to speak to D&M who kindly repaired the box previously**

#### **20. Highways issues.**

a) No update on existing cases

b) Any new Highways items to be raised by Councillors or public.

- Blocked Ditches on Ringbeck and in Laverton
- Large pothole near the Green at the junction with Main Street

**Action: Clerk to report to Highways**

## 21. Financial Items:

- a) The Bank statement showed a balance of £25,122.43
- b) Cash Book Reconciliation with bank statement noted by Council Bank statement – balance, outgoings and income on latest available statement.
- c) Quarter 3 comparison to budget was considered and approved.
- d) Printing costs – Increase in monthly printing costs to £5.49 (increase of £1.) Noted
- e) The following payments were approved (including VAT where applicable)

Payee	Amount	Item Paid For
V Preston	£36.18	Extra Meeting Payment
Chair - Cllr Manson	£26.94	Printing costs 2023-24

**22. Any Other Business:** Items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion and referral onto Agenda of next ordinary meeting.

## 23. Date of next meetings:

Date of Next ordinary meeting Monday, 26<sup>th</sup> February 2024 at 7.20pm in the Annex of the Mechanics Institute, Kirkby Malzeard. Any items to go on the Agenda for the Council meeting should be submitted to the Clerk by 20<sup>th</sup> February 2024 please.

Meeting Ended at 20:50

Dated 31/01/2024

**PARISH CLERK:** Victoria Preston, 17 Cypress Gardens, Ripon, HG4 2LT (Postal enquiries only) Tel: 07725801675 Email: [clerk.kmldpc@outlook.com](mailto:clerk.kmldpc@outlook.com) Agenda, along with General Privacy Notice, also available on the Parish Council website: [www.kirkbymalzeardarea.org.uk](http://www.kirkbymalzeardarea.org.uk) Facebook: @kmldpc

