

## **KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL**

### **Official notice of the Parish Council Meeting 29<sup>th</sup> July 2024 at 7.30pm in the Greygarth Chapel Dallowgill**

The meeting commenced at 7.30pm. Present: Councillors Manson (chair), Floyd, Berry, Heap, Hughes and Lobley with the Clerk and 3 members of the public

#### **MINUTES**

**1. Welcome and apologies for absence:**

Apologies from Cllr. J Aksut were acknowledged and accepted.

**2. Declaration of Interest:**

None

**3. Approve the Minutes of the ordinary meeting held on the 24<sup>th</sup> June 2024**

The minutes were approved and were signed by the Chair.

**4. Correspondence – any urgent actions will be raised by the Clerk for consideration and action.**

- a) YLCA Training courses – noted Cllr Heap will attend a course – invoice to paid by Clerk
- b) Opportunity to speak at Planning Committee re ZC24/01406/FUL Bogs Hall Stables – the Parish Council has already commented and decided not to attend
- c) Response from the Charity Trust – considered under item 12
- d) NYC – Keep North Yorkshire clean tool kit

**5. Report from our North Yorkshire Councillor (if available)**

Not available

**6. Planning – recent applications made to North Yorkshire Council where the Parish Council have not been consulted: none**

**7. Planning – notification of recent decisions made by North Yorkshire Council:**

None received

**8. Planning – recent applications made to North Yorkshire Council. The Parish Council will provide a response on the following cases:**

- a) ZC24/02292/FUL: Proposed replacement dwelling, removal of redundant barns and outbuildings, and associated external works including new tree woodland belt and native hedge planting and removal of 4 number TPO trees. Herdwick House – Denby – Parish Council **Decision A – The Parish Council has no objections**

**9. Planning – Enforcement issues.**

- a) Consider any updates received on recent cases dealt with by the Enforcement Office.  
**Action – Clerk** to seek an update from the Enforcement Office regarding the notice served on a development.
- b) Consider any other possible breaches of planning consents, conditions or regulations currently existing within the Parish. Any matters raised by Councillors or public will be referred to the Planning Enforcement Office for consideration. None
- 10. Neighbourhood Plan** – Update on the current pre – submission consultation  
The consultation is now open and available online. Paper copies are available on request.
- 11. Childrens Play Area** –
- a) Consider recent weekly condition reports from Councillors: Cllr Heap reported on surface conditions, overhanging tree branches, gate issue and the removal of an unsafe wooden structure that had been left on the site.  
**Action: Clerk** to contact DTMS re outstanding repairs to gate and D. Blakey re tree
- b) Update on possibility of installing additional equipment: Cllr Heap reported that a focus group had been formed to discuss new equipment.
- 12. Allotments** – Letter received from the Kirkby Malzeard Consolidated Charity Trust declining the PC's suggestion to meet (to discuss the availability of land to lease) pending their trustees' meeting 22<sup>nd</sup> August 2024. Cllrs. Hughes and Lobley (PC's nominated KM Charity Trustees) intend to attend this meeting. Following comments from a resident discussion took place re the Neighbourhood plan statement on the siting of the potential allotments and the delay of progress pending the above discussions with the Trust.
- 13. Data Logger and Traffic Speed Watch** – Update from Cllr Heap. Volunteers required for the Police 'Speed watch' training before any speed monitoring can take place.  
**Action: Cllrs Aksut, Berry & Heap** to meet to collate the logger information and Cllr. Heap to prepare a flyer to recruit volunteer 'speed watch' trainees.
- 14. KM Methodist Chapel** – Update. The Chair read out an update from Cllr Aksut  
**Action: Chair** to copy update to all Cllrs and item be on next agenda
- 15. Dog Fouling** - raised by resident at previous meeting. Discussion took place regarding the nature of this problem in Kirkby Malzeard. Noted the authorities cannot take any action without evidence.  
**Action: Cllr Heap** to raise issues with NYC dog fouling officer and Cllr. Cunliffe-Lister

**16. St Peters Church Dallowgill** –Suggestions for potential community use included a Polling Station and emergency rest centre

**Action: Clerk** to ask Cllr Cunliffe-Lister if she will request a polling station.

**17. Review of Communications –**

a) Following the ‘best practice’ recommendations made by the annual audit: The Parish Clerk attended a gov.uk domain / Cabinet Office online information session. – The Clerk circulated details of the session including potential benefits, some outline costings for set-up costs and ongoing support from an approved website provider.

**Action: Clerk** to prepare a summary paper detailing the actions needed to be taken by the Council to implement the changes.

b) Update from Clerk re Village website /planning documents retrieval. – Website administrator has retrieved the lost data.

**18. Property Assets**

a) Update matters of concern raised by Councillors or members of the public.- Nil

b) Phone Box in Kirkby Malzeard – repair to door. **Action:** Clerk to contact DTMS for a quote for the repair.

**19. Highways Issues.**

a) Update on existing cases and review of recent work undertaken by NYCC Highways – Cllr Lobley reported that an attempt to level the cattle grid on Kirkby Moor Road -not finished.

b) Any new Highways items to be raised by Councillors or public. – Fence at Laverton quarry in poor state of repair **Action: Chair** to look at the rental agreement regarding responsibility.

c) Right of way through Arrowfield – update. – Clerk has raised the problem with the ‘Rights of Way’ Officer. No response as yet.

**20. Financial Items:**

a) Bank Statement – balance, out goings and income on latest available statement. – Noted and accepted

b) Cash Book – up to date record of payments/receipts. Reconciled with Bank Statement. - accepted

c) Approval of Payments (including VAT where applicable) The following payments were approved:-

Payee	Amount	Item Paid For
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Howard Mountain- reimbursement	£362.50	Ripon print Group (Neighbourhood plan printing)
Mechanics Institute Village Hall	£113.34	Parish Council Meetings 29.04 – 10.06.incl.
Howard Mountain - reimbursement	£18.68	Neighbourhood plan analysis

**Agreed** Clerk PAYE payment to HMRC to be made monthly by standing order.

**21. Parish Clerk Primary user Bank Account Issue** - now resolved. Consider an additional signatory for the bank account. **Action:** Cllrs Berry and Aksut (as current signatories) to complete a 'new signatory mandate' for Cllr Floyd to be the third signatory on the bank account. *(Subsequently noted Cllr Floyd is already a signatory)*

**22. Any Other Business:** Concern raised regarding weedkilling along the ditch at Swetton Moor. – considered an Environment Agency issue.

**23. Date of Next Ordinary Meeting 19<sup>th</sup> August 2024** at the **Mechanics Institute Village Hall Annexe**. Any items to go on the Agenda for the Council meeting should be submitted to the clerk by Tuesday 13<sup>th</sup> August 2024 please.

**Meeting ended at:** 9.10pm.

**Dated** 30<sup>th</sup> July 2024

**Parish Clerk:** John Collins, Conifers, Main Street, Kirkby Malzeard Ripon, HG4 3RS (postal enquiries only) Tel: 07794964819. Email: [clerk.kmldpc@outlook.com](mailto:clerk.kmldpc@outlook.com) Agendas and Minutes along with General Privacy Notice is also available on the Parish Council website: [www.kirkbymalzeardarea.org.uk](http://www.kirkbymalzeardarea.org.uk)