

OFFICIAL NOTICE OF A PARISH COUNCIL MEETING

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

Meeting of Kirkby Malzeard, Laverton and Dallowgill Parish Council on Monday 20th October 2025 at 7:20pm for a prompt 7.30pm start in the Mechanics Institute Village Hall Annex for the purpose of transacting the following business.

Agenda

1. **Welcome, Apologies for absence from Councillors:**
2. **Declarations of Disclosable Pecuniary Interests, other interests or Close Association.**
Consider Councillors' Declarations for items on this agenda.
3. **Approve & sign off the Minutes of the last Ordinary Meeting of the Parish Council held on the 29th September 2025.**
4. **Correspondence: any urgent items will be raised by the clerk for consideration and action**
5. **Report from North Yorkshire Councillor – if available.**
6. **Parish Council Local Organisation Grants – Half Year progress reports – Update.**
7. **Planning – Recent Applications made to North Yorkshire Council where the Parish Council Have not been consulted.**
8. **Planning – Notifications of recent decisions made by North Yorkshire Council**
9. **Planning – Recent Applications made to North Yorkshire Council. The Parish Council will provide a response on the following cases:**
10. **Planning – Commuted Sums and CIL - still awaiting response from NY.**
11. **Planning – Enforcement Issues.**
 - a) Consider any updates received from NYC Enforcement Office
 - b) Consider any other possible breaches of planning consents, conditions or regulations currently existing within the Parish. Any matters raised by Councillors or Public will be referred to NYC Planning Enforcement Office for consideration.
12. **Neighbourhood Plan :-**
 - a) Approve permission for publishing rights on Parish Council website for the Secretary of the steering group for the duration of the NP consultation period..

13. New website and use of gov.uk emails: - Update on progress.

14. Children's Play Area:

- a. To note weekly inspection reports from Cllrs
- b. DTMS: consider any latest DTMS report available
- c. ROSPA safety report– ordered for September – report received which highlighted the dangerous current surface repair issues which DTMS are to complete within the next 2 week- Update
- d. Update from Cllr Heap on planning group/developments

15. PC Property Assets.

Any other matters of concern raised by Councillors or members of the public:

- a) Bench on Laverton rd. temporary repair undertaken. - Replacement costs.

16. Highways issues.

- a) Update on existing cases and review of recent work undertaken by NY
- b) Data Logger and traffic calming Kirkby Malzeard. – Cllr Aksut update on repairs?
- c) Any new Highways or rights of way issues –

18. Financial Items:

- a. Bank Statements – balance, outgoing payments and income on latest available statement.
- b. Cash Book – up to date record of payments/receipts.
- c. Approval of payments below (including VAT where applicable)
- d. Second Quarter current budget update against set Budget.
- e. Generic notices received from HMRC.

Payee	Amount	VAT	Item Paid For
ROSPA Play safety	£201.60	£33.60	Play Areas Inspection reports
Morgans Estates	£970.50		Grass Cutting inv.#781

17. Any Other Business: Items not covered elsewhere on the agenda can be raised by the Councillors and members of the public for discussion and referral onto the agenda of the next Ordinary Meeting.

18. Date of next meetings: Date of next ordinary Meeting Monday 24th November 2025 at the Kirkby Malzeard Mechanics Institute Annexe. Any items to go on the agenda for the Council meetings should be submitted to the clerk by Tuesday 18th November 2025 please.

PARISH CLERK: John Collins, The Bothy, Back Lane, Kirkby Malzeard Ripon, HG4 3SH (Postal enquiries only) Tel: 07794964819 Email: clerk@kml-d-pc.gov.uk Minutes, along with General Privacy Notice, also available on the Parish Council website: www.kml-d-pc.gov.uk [Facebook: @kml-d-pc](#)