

**KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL
OFFICIAL NOTICE OF A PARISH COUNCIL MEETING**

Monday 30th September 2024 at 7.30pm in the Mechanics Institute Annexe for the purpose of transacting the following business:

The meeting commenced at 7.30pm, present: C Floyd, G Loble, J Heap, J Aksut, R Hughes, G Berry.
+ 3 members of the public

Minutes

- 1. Welcome. Apologies for absence from Councillors - approve reason why unable to take part.**
Note that voice recording may be taking place during this meeting for minuting purposes.

Apologies received from Cllr P Manson – approved and accepted

- 2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association.**

- a) Consider Councillors Declarations of Disclosable Pecuniary Interest or other interests or close associations for items on this agenda - None

- 3. Approve the Minutes of the ordinary Parish Council meeting held on the 19th August 2024 and the extraordinary meeting held on 23 September 2024.**

Minutes approved from both meetings and signed by the Deputy Chair.

- 4. Correspondence – any urgent items will be raised by the Clerk for consideration and action.**

- a) Residents – concerns re Back lane South one-way signage and closure of Main Street/ Church Street – Comments + letter received from local residents regarding the chaos being created by poor highway management / diversion signs and large vehicles accessing routes which are totally unacceptable for large articulated vehicles.

Action: PC Clerk to write for an immediate response to the Chief executives of – NYC (Mr R Flinton), NYC Highways (Mr B Mason) and Julian Smith the local MP expressing the community's concerns regarding lack of information from Yorkshire Water regarding the scale of the problems and the timescale that are likely needed to solve them.

Action: PC Clerk to contact the chief executive of Brierley Homes requesting immediate action to curtail/manage the deliveries being made by heavy vehicles to the Laverton Homes building site during these road closures.

- b) Pre-school – query as to whether Kirkby Malzeard Pre-School is eligible for commuted sums and/or CIL expenditure

Action: PC Clerk to contact M Parkes requesting if there was any scope to change the CIL allocations to better suit the local community's needs? Also ask what is the timescale for the allocations to be made?

- c) Cabinet Office - email re. funding and support for changing to a gov.uk domain name (covered under Item 12 below)
- d) Response from Planning re. Brierley homes application for the demolition of the Small Barn on Back Lane North. – response received from M Parkes (NYC planning) – In order to save the building an application would need to be made to the Secretary of State to preserve the building as 'of historical importance' – no action to be taken.
- e) Opposed order: the Former West Riding of Yorkshire area 2 Definitive map and statement, Restrictive byeways 15.75/83, 15.70/56, 15.70/57, 15.75/84, Gillgate Road and Appleby Lane, Kirkby Malzeard and Laverton Modification Order 2022. – covered in NYC Councillors report

5.Report from our North Yorkshire Councillor (if available). – Cllr Felicity Cunliffe – Lister – Apologies for absence received with a written report which includes a request for residents to respond with any issues regarding the 'Long Course' weekend proposals for next year.

6. Planning – recent Applications made to North Yorkshire Council where the Parish Council have not been consulted: None

7.Planning – notification of recent decisions made by North Yorkshire Council:

- a) 17/04308/OUTMAJ Approval of electric vehicle charging points and cycle storage Brierley Homes - permitted
- b) ZC24/01534/FUL Erection of a single storey rear extension to form additional Function /sitting room. The Moor House Dallowgill Bostock - permitted

8.Planning - recent Applications made to North Yorkshire Council. The Parish Council will provide a response on the following cases:

- a) **Application ZC24/02883/FUL: Sugar Hill Cottage** Demolition of single storey rear extension, porch and front facing canopy. Erection of 2no. single storey extensions. Conversion of garage to habitable room. - Atkinson.
PC Response: A – The Parish Council has no objections
- b) **Application ZC24/03239/FUL: High Belford** Conversion of domestic stores to form an annex – Clark
PC Response: A The Parish Council has no objections

9. Planning – Commuted Sums and CIL

- a) Any update available – Sum allocated £392.50 for play area via HSPF. £1670.25 coming from Laverton already allocated. Future proposed allocations covered in 4b above.

10. Planning - Enforcement issues.

- a) Consider any updates received on recent cases dealt with by Enforcement Office. – Update from Clerk on the notice served on a development local to Kirkby Malzeard – Enforcement office state that no further action can be taken until the current notice period expires.
- b) Consider any other possible breaches of planning consents, conditions or regulations currently existing within the Parish. Any matters raised by Councillors or Public will be referred to the Planning Enforcement Office at HBC for consideration. – none

11. Neighbourhood Plan – any update on the recent pre-submission consultation, which is now closed. – Planning group awaiting formal response from NYC before moving on to the next phase.

12. PC use of a gov.uk domain. Consideration of briefing paper from Parish Clerk (previously forwarded to Cllrs). Consider:

- a) change to gov.uk domain name for emails - agreed
- b) change to gov.uk domain for PC website and use of community website – Cllr Aksut suggested a colleague who is a gov.uk registrar who could do the work for free. Possibly amalgamating into the current area guide website.

Action: PC Clerk / J Aksut to discuss details and potential costs with the suggested registrar.

Clerk to proceed with drawing up table of needs and obtaining quotes for consideration at next meeting –

Action: comparable costs to be sought by Parish clerk.

13. Children's Play Area.

- a) Weekly inspection reports - Cllr Heap – no current issues to report
- b) Update from working group on future proposals - Cllr Heap - £1700 to spend on a disability bench and improvement of access to the play area
- c) Gate repairs -reported completed by DTMS - completed
- d) Consider approval of D Blakey's quote for work to Silver Birch. £216.00 – approved

Action: Clerk to contact D Blakey

14. Allotments - Recent meeting of Kirkby Malzeard Charity Trust – update from PC's representative trustees. Cllr Hughes stated that he had received the minutes from the Charity meeting and would be submitting a request to the charity for an extension on the current 2 yr leasing option as from the end of April 2025. The Charity will be meeting again in January 2025.

15. Removal of waste bin from outside the Chapel – Discuss alternative location. – Another potential site closer to the shop has been suggested.

Action: Clerk to contact NYC waste disposal to discuss the feasibility.

16. Data Logger and Traffic Speed Watch– Update from Cllrs Aksut, Heap and Berry - Cllr Aksut now able to download data, recording multi various vehicular actions e.g. Average speeds, speeding, Volume of traffic, Large or small vehicle.

Action: to continue to collect traffic data. Speed watch not a reliable action under the present road closures.

17. Property Assets.

a) Current Issues:

- Bench in Jubilee Gardens slat damaged. – repaired thanks to resident.
- Phone Box in Kirkby Malzeard- repairs to door – record thanks to D&M Fabrications for fixing the door hinges. Paint work still requires attention. – defer to the spring.

b) Any other matters of concern raised by Councilors or members of the public: - none

c) Pinfold Kirkby Malzeard – email from current lease holder – Clerk responded with details of the current commuted sums process and review.

18. Highways issues.

a) Update on existing cases and review of recent work undertaken by NYCC Highways– one way traffic signage reported to highways.

b) Any new Highways items to be raised by Councillors or the public – covered under 4a above.

19. Financial Items:

a) Bank statement – balance, outgoings and income on latest available statement. -distributed to Cllrs, reviewed and accepted

b) Cash Book – up to date record of payments/receipts. Reconciliation with bank statement. - accepted

c) Conclusion of 2023/24 Audit and external Audit report –published for statutory 14 days – now removed from publication.

d) Approval of payments (including VAT where applicable): Approved

e) Quote from Auditor “Accountant” £150 for Approval 2024/25. - approved

Payee	Amount	Item Paid For
Dallowgill Methodist Chapel	£80.00	PC Hire of Hall March + July
Morgans Invoice 659	£650.00	Verge Cutting
DTMS Inv. SI-122323	£345.90	Playground inspection + Gate stop repair
H. Mountain reimbursement.	£18.41	Jotform -Neighbourhood plan
	£18.89	Jotform - Neighbourhood plan

20. Any Other Business: Items not covered elsewhere on the Agenda can be raised by the Councillors and Members of the Public for discussion and referral onto the Agenda of the next ordinary meeting.

a) Village Bonfire: raised by Cllr Hughes – requires more volunteers + funding.

Action: Review at next PC meeting.

21. Date of next meeting: Date of Next meeting Monday 28th October 2024 at 7.30pm at Mechanics Institute Village hall Annexe. Any items to go on the Agenda for the Council meeting should be submitted to the Clerk by Tuesday 22th October please.

Dated 24.09.24

PARISH CLERK: John Collins, Conifers Main Street, Kirkby Malzeard Ripon, HG4 3RS (Postal enquiries only) Tel: 07794964819 Email: clerk.kmldpc@outlook.com Agenda, along with General Privacy Notice, also available on the Parish Council website: www.kirkbymalzeardarea.org.uk
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