

**KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL**

**OFFICIAL NOTICE OF A PARISH COUNCIL MEETING**

**Monday 26<sup>th</sup> January 2026 at 7.30pm in the Mechanics Institute Annexe for the purpose of transacting the following business:**

**Agenda**

- 1. Welcome, approve any apologies for absence from Councillors –**
- 2. Declarations of Disclosable Pecuniary Interests, other interests or Close Association.**
- 3. Approve & sign off the Minutes of the last Ordinary Meeting of the Parish Council held on the 16<sup>th</sup> December 2025. –**
- 4. ‘The Value of a Housing Needs Survey’ – A short presentation by Sarah Hart from Community First Yorkshire, followed by a 10-minute discussion.**
- 5. Correspondence: any urgent items will be raised by the clerk for consideration and action**
  - a) Letter from MP Rt Hon J Smith regarding MP surgeries,
  - b) Resident telephone call regarding lack of the filling of Salt bins in KM.
  - c) A request from Mechanics Institute Village Hall for a disability parking space in front of the hall.
  - d) Age Friendly Town and Parish Guide information.
  - e) Resident request to review re. dog fouling.
- 6. Report from North Yorkshire Councillor – if available**
- 7. Emergency Planning procedures for communities – Update since regional Council reorganization - Cllr Lobley / Clerk**
- 8. Local Organisation Grants 2025-26**
  - a) Consider and approve process and advertising (Completed applications from organisations to be considered at the February meeting.)
- 9. Planning – Recent Applications made to North Yorkshire Council where the Parish Council have not been consulted: - None**
- 10. Planning – Notifications of recent decisions made by North Yorkshire Council - None**
- 11. Planning – Recent applications made to North Yorkshire Council. The Parish Council will provide a response on the following cases:**

a) APPLICATION NO: 25/04532/FUL

PROPOSAL: Retrospective consent for a slurry lagoon to support the dairy enterprise.

LOCATION: Middle Biggin Farm Kirk Bank To Biggin Grange And Middle Biggin

Kirkby Malzeard North Yorkshire HG4 3QG

APPLICANT: Messrs NW and M Vasey And Son Ltd

b) APPLICATION NO: 25/04652/FUL

PROPOSAL: Demolition and re-building of detached garage and single storey conservatory with structure on existing footprint to reconfigure kitchen.

c) LOCATION: Walkerburn Main Street Kirkby Malzeard North Yorkshire HG4 3SD

d) GRID REF: E 422972 N 474264

e) APPLICANT: Mr Thomas Campio

**12. Planning - Commuted Sums and CIL- consider latest updates from North Yorkshire Council – Update from Clerk re enquires made**

**13. Planning Enforcement**

a) Consider any updates received from NYC Enforcement Office

b) Consider any other possible breaches of planning consents, conditions, or regulations currently existing within the Parish. Any matters raised by Councillors or Public will be referred to NYC Planning Enforcement Office for consideration.

**14. Neighbourhood Plan – consider latest report from the Steering Group.**

**15. Children's Play Area**

a. To note weekly inspection reports from Cllrs –.

b. DTMS consider latest DTMS report –

c. ROSPA report – work to Junior swings quote from DTMS awaited

d. Location and estimate costs for picnic table and base – consider available quotes

**16. PC Property Assets.**

a. Bench on Laverton Road – Update on quotes for base

b. Annual inspection of the PC's trees - Cllr Floyd

c. Lamberts Quarry – Update from Clerk

d. Any other matters of concern raised by Councillors or members of the public re PC property assets

**17. Highways issues.**

a. Update on existing cases and review of recent work undertaken by N Yorkshire Highways.

b. Data logger and traffic calming – any updates available – Cllr Aksut

c. Any new highways or rights of way issues to be raised by Cllrs or members of the public

**18. Parish Councilors gov.uk emails – consider any further issues**

## 19. Review the Parish Council's Code of Conduct – Update Cllr Floyd

### 20. Financial Items.

- a. Bank Statements – balance of outgoing payments and income on latest available statement - accepted
- b. Cash Book – up to date record of payments and receipts.
- c. Approval of payments below (including VAT where applicable) - Approved
- d. HSBC – Update on Business account Safeguarding review – Completed. Clerk confirmed by Telephone call to HSBC customer services.
- e. Generic notices received from HMRC regarding outstanding file submissions – Update from Cllr Berry
- f. Budget and Precept for 2026-2027 for submission to NYC. – Receipt of submission received from NYC
- g. 3<sup>rd</sup> quarter spending against set budget 2025/26 – report/review.
- h. Update from Clerk re appointment of Auditor and confirmation of contract.

Payee	Amount	VAT (where applicable)	Item paid for
Community Heartbeat inv.27339	£433.20	£72.20	Defibulator Battery and replacement pads.
DTMS LTD. Inv.SI-122908	£91.80	£15.30	Playground inspection 05.11.25 + 14.01.25

**21. Any Other Business:** Items not covered elsewhere on the agenda can be raised by the Councillors and members of the public for discussion and referral onto the agenda of the next Ordinary meeting.

**22. Date of next meeting:** The date of the next ordinary meeting Monday 23rd February 2026 at the Kirkby Malzeard Mechanics Institute Village Hall Annexe. Any items to go on the agenda for the Council meeting should be submitted to the clerk by Tuesday 17th February 2026 please.

**Dated:** 21<sup>st</sup> January 2026

**PARISH CLERK:** John Collins, The Bothy, Back Lane, Kirkby Malzeard Ripon, HG4 3SH (Postal enquiries only) Tel: 07794964819 Email: [clerk.kmld-pc@gov.uk](mailto:clerk.kmld-pc@gov.uk) . Agenda, along with General Privacy Notice, also available on the Parish Council website: [www.kmld-pc.gov.uk](http://www.kmld-pc.gov.uk) [Facebook: @kmldpc](#)