

**OFFICIAL NOTICE OF A PARISH COUNCIL MEETING
KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL**

Monday 23rd February 2026 at 7.30pm in the Mechanics Institute Annexe for the purpose of transacting the following business:

Date: 18th February 2026

Agenda

- 1. Welcome, approve any apologies for absence from Councillors –**
- 2. Declarations of Disclosable Pecuniary Interests, other interests or Close Association.**
- 3. Approve & sign off the Minutes of the last Ordinary Meeting of the Parish Council held on the 26th January 2025. –**
- 4. Correspondence: any urgent items will be raised by the clerk for consideration and action**
 - a. Update request re salt bin from Masham Community Office and correspondence from resident .
 - b. NY Local Plan – Third Public Release of ‘Call for Sites’ Submissions
 - c. NY Parish Newsletter – proposed changes to NY Council divisions
 - d. Invite from A Cromarty to the launch of the Parish Pilgrimage walks.
- 5. Report from North Yorkshire Councillor – if available**
- 6. Local Organisation Grants 2025-26 - Consider and approve applications received from local organisations**
- 7. Emergency Planning Procedures –consider way forward**
- 8. Planning – Recent Applications made to North Yorkshire Council where the Parish Council have not been consulted: - None**
- 9. Planning – Notifications of recent decisions made by North Yorkshire Council - None**
- 10. Planning – Recent applications made to North Yorkshire Council. The Parish Council will provide a response on the following cases:**
 - a) APPLICATION NO: 26/00606/FUL PROPOSAL: Erection of single detached dwellinghouse LOCATION: Land to South of Parkfield Galphay Road Kirkby Malzeard HG4 3RX APPLICANT: Briahaze Village Homes

- 11. Planning - Commuted Sums and CIL- consider latest updates from North Yorkshire Council** – Update from Clerk re enquires made
- 12. Planning Enforcement**
 - a) Consider any updates received from NYC Enforcement Office
 - b) Consider any other possible breaches of planning consents, conditions, or regulations currently existing within the Parish. Any matters raised by Councillors or Public will be referred to NYC Planning Enforcement Office for consideration.
- 13. Neighbourhood Plan** – consider updates from the Steering Group.
- 14. Children’s Play Area**
 - a. To note weekly inspection reports from Cllrs –.
 - b. DTMS consider latest DTMS report –
 - c. ROSPA report – work to Junior swings quote from DTMS awaited
 - d. Location and estimate costs for picnic table and base – consider available quotes
- 15. PC Property Assets.**
 - a. Bench on Laverton Road – Update from Clerk
 - b. Annual inspection of the PC’s trees - Cllr Floyd
 - c. Lamberts Quarry – Update from Clerk
 - d. Any other matters of concern raised by Councillors or members of the public re PC property assets
- 16. Highways issues.**
 - a. Update on existing cases and review of recent work undertaken by N Yorkshire Highways. – update on reported issues and requests.
 - b. Data logger and traffic calming – any updates available – Cllr Aksut
 - c. Grass cutting contract 2026 – update from Chair
 - d. Relocation of waste bin currently near Methodist chapel Kirkby Malzeard
 - e. Responsibility for Salt bin near Mowbray Crescent
 - f. Disability parking outside the Mechanics Institute village Hall
 - g. Any new highways or rights of way issues to be raised by Cllrs or members of the public
- 17. Parish Councilors gov.uk emails** – Update on Cllrs progress with web provider.
- 18. Review the Parish Council’s Code of Conduct** – defer to March meeting
- 19. Financial Items.**
 - a. Bank Statements – balance of outgoing payments and income on latest available statement - accepted
 - b. Cash Book – up to date record of payments and receipts.
 - c. Approval of payments below (including VAT where applicable)
 - d. Consideration of future payments for the ‘Community Hub’ Website.

- e. Generic notices received from HMRC regarding outstanding file submissions – Update from Cllr Berry
- f. Update from Clerk re appointment of Auditor

Payee	Amount	VAT (where applicable)	Item paid for
DTMS inv. SI 122931	£1560.00	£260.00	Soft Surface playground repairs
Visiosoft inv. 20260106-4	£360.00	?	Annual 'Community website' hosting and support.
Flexibubble Art	£209.79	?	N Plan Mapping

20. Any Other Business: Items not covered elsewhere on the agenda can be raised by the Councillors and members of the public for discussion and referral onto the agenda of the next Ordinary meeting.

21. Date of next meeting: The date of the next ordinary meeting Monday 30th March 2026 at the Kirkby Malzeard Mechanics Institute Village Hall Annexe. Any items to go on the agenda for the Council meeting should be submitted to the clerk by Tuesday 24th March 2026 please.

Dated: 17th February 2026

PARISH CLERK: John Collins, The Bothy, Back Lane, Kirkby Malzeard Ripon, HG4 3SH (Postal enquiries only) Tel: 07794964819 Email: clerk.kmld-pc@gov.uk . Agenda, along with General Privacy Notice, also available on the Parish Council website: www.kmld-pc.gov.uk [Facebook: @kmldpc](#)