

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

Monday 11 December 2023 at 7.30pm in the **Annex of the Mechanics Institute, Kirkby Malzeard**

MINUTES

The meeting commenced at 7.30pm. Present: Councillors Pippa Manson (Chair), Jane Aksut, Geoffrey Berry and Geoff Lobleby and Cllr Cunliffe Lister along with the Clerk and 1 member of the public

1. Welcome. Apologies for absence from Councillors - approve reason why unable to take part.
Apologies were received and approved from Cllr Heap and Cllr Floyd.

2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association.

a) Consider Councillors' Declarations of Disclosable Pecuniary Interest or other interests or close associations for items on this agenda - None

3. Approve the Minutes of the Parish Council meeting 27th November 2023

The minutes were approved and signed as such by the Chair.

4. Correspondence – any urgent items will be raised by the Clerk for consideration and action.

None

5. Report from our North Yorkshire Councillor (if available).

a) The Parish Council received an update from Cllr Cunliffe-Lister. Cllr Cunliffe-Lister's report will be published on the website.

6. Planning – recent Applications made to North Yorkshire Council where the Parish Council have not consulted:

7. Planning – notification of recent Decisions made by North Yorkshire Council:

a) ZC23/03797/DVCON - Ivy Bank Campsite Galphay Road Kirkby, Variation of Condition 2 (approved plans) of planning permission ZC23/01735/FUL - Demolition of the existing toilet and shower block. Erection of replacement toilet, shower and guest facilities. Raw. Permitted

8. Planning - recent Applications made to North Yorkshire Council. The Parish Council will provide a response on the following cases:

None

9. Planning - Enforcement issues.

a) No updates have been received on recent cases dealt with by Enforcement Office.

b) No new matters were raised by Councillors or Public.

10. Commuted sums and CiL Payments.

- a) Requested briefing by North Yorkshire officers – The CiL department will contact the Clerk with a date for the briefing.
- b) The chair will write to the planning officer and to the Commuted sums team at North Yorkshire Council to chase the commuted sum presumably due re the development 22/04924/DVCMAJ (Laverton Oaks.)

Action: Chair to draft email.

11. Mobile phone mast – Cllr Heap has spoken to the mobile phone mast owner who explained that the mast had been going through a number of updates recently, which will account for the loss of signal. This work has now been completed. He also received assurance that in the event of a power cut, the mast did have a (short) battery back-up.

12. Risk assessment review – The risk assessment documents were considered and with the addition of the Christmas tree risk assessment, were approved and adopted. The Parish Council expressed thanks to Cllr Floyd for his work on this.

13. Children’s Play Area.

- a) No urgent issues were raised.
- b) Cllr Heap and Cllr Berry visited the play area to assess any work required as a result of the annual play area inspection report. The Parish Council will ask DTMS to quote on a number of areas that were deemed medium risk.
- c) Clerk to Clarify with ROSPA work they suggest required to pedestrian gate

Action: Chair to put together a list, Clerk to contact DTMS and ROSPA

14. Proposed Allotments in Kirkby – Deferred until January. The Parish Council will register with the National Allotment Society.

Action: Defer discussion to January meeting

15. Christmas trees and lights – The Christmas tree and lights are up and look very festive. Cllr Aksut will purchase and fit a heavy-duty mat for the electrical wire.

Action: Cllr Aksut to purchase an anti-trip mat

16. Printing Costs – The Chair will claim an annual amount (half of her annual expenditure on ink) for printing costs.

Action: Chair to submit expenses claim

17. Property Assets.

- a) Consider any issues of concern noted by Councillors or members of the public

18. Highways issues.

- a) No updates on existing cases
- b) Any new Highways items to be raised by Councillors or public.
 - Complaint from local residents about vehicles parking on grass verge.
 - Query from residents as to why Galphay Road is going to be closed for 4 days.

Action: Clerk to contact Highways.

19. Budget 2024-25 – The budget was considered and approved

20. Precept 2024-25 – Precept figure of £18,000 was approved. This is an increase of 5.8%, this results in an increase of £1.55 on the resident's (living in a band d property) annual bill.

Action: Clerk to submit Precept request to HBC prior to December 31, 2023

21. Financial Items:

- a) Bank statement – was not available, it will be emailed to the Councillors when the Clerk receives it.
- b) Cash Book – will be reconciled and sent to the Councillors when the bank statement is received.
- c) The following payments (including VAT where applicable) were approved.

Payee	Amount	Item Paid For
The Chair Cllr Manson	£14.24	Adhesive for fitting cork to noticeboard in bus shelter
DTMS	£306.00	Caretaker duties
DTMS	£45.90	Play area inspection

22. Any Other Business: Items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion and referral onto Agenda of next ordinary meeting.

23. Date of next meetings:

Date of Next ordinary meeting Monday, 29th January 2024 at 7.20pm in the Annex of the Mechanics Institute, Kirkby Malzeard. Any items to go on the Agenda for the Council meeting should be submitted to the Clerk by 23rd January 2024 please.

Meeting ended at: 20:50

Dated 13/12/2023

PARISH CLERK: Victoria Preston, 17 Cypress Gardens, Ripon, HG4 2LT (Postal enquiries only) Tel: 07725801675 Email: clerk.kmldpc@outlook.com Agenda, along with General Privacy Notice, also available on the Parish Council website: www.kirkbymalzeardarea.org.uk Facebook: @kmldp

