

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

on Monday 22 May 2023 at 6:00pm in the **Annex of the Mechanics Institute, Main Street, Kirkby Malzeard**

The meeting commenced at 6.00pm. Present: Councillors Pippa Manson (Chair), Chris Floyd (Vice-chair) Richard Hughes, Jane Aksut, Geoffrey Berry, Jonathan Heap and Geoff Lobley along with the Clerk and 1 member of public

MINUTES

1. Welcome. Apologies for absence from Councillors - approve reason why unable to take part.

2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association.

Cllr Berry declared a DPI in item 17a

3. Approve the Minutes of the Parish Council meetings held on 24th April 2023

The minutes were approved and signed as such by the Chair.

4. Correspondence – any urgent items will be raised by the Clerk for consideration and action.

- a. **NYCC** – Request for photos re: Signage request for the footpath from Arrowfield to Back Lane in Kirkby Malzeard – the Chair will photograph the area.
- b. **Kirkby Malzeard Pre-school** – concerned that the PC had not informed the organisation re availability of 2022/2023 Local Organisation grants – Cllr Heap has written to the Pre-school
- c. **Resident** – Concern about overgrown trees on St Andrews Gate– The PC will contact highways and request that they undertake a tree survey. Cllr Floyd to contact Alan Gilleard from NYCC.
- d. **Resident** – Concern about an overgrown tree on Main Street – The PC will contact highways and request that they undertake a tree survey. Cllr Floyd to contact Alan Gilleard from NYCC.

5. Report from our North Yorkshire Councillor – No update available

6. Planning – recent Applications made to Harrogate Borough Council where the Parish Council have not consulted:

None

7. Planning – notification of recent Decisions made by Harrogate Borough Council:

8. Planning - recent Applications made to Harrogate Borough Council. The Parish Council will provide a response on the following cases:

- a) ZC23/01484/DVCON - Mount Pleasant Farm Laverton, Variation of Condition 2 (approved plans) to allow alterations of drawings, of planning application (22/02968/FUL). Robinson
Decision A – The Parish Council has no objections
- b) ZC23/01735/FUL - Ivy Bank Campsite Galphay Road, Demolition of the existing toilet and shower block. Erection of replacement toilet, shower and guest facilities. Mr And Mrs Raw.
Decision C – The Parish Council does not support or object but wishes to make comment
The parish council has no issues with the planning proposal but the Parish Council does continue to have concerns about the double decker bus on the site and its prominent position.

9. Planning – Neighbourhood Plan – Update from the steering group. This item was deferred to the Annual meeting.

10. Planning - Enforcement issues.

- a) 1 update was received on a recent case dealt with by Enforcement Office. The PC will raise a complaint with the planning department about how this item was handled initially.

Action: Cllr Floyd to draft complaint letter

- b) No new breaches were raised.

11. Methodist Chapel –Cllr Aksut will have submitted the Asset of Community Value application by the end of May. Cllr Aksut has found a surveyor who will look at providing some costing figures, this will allow Cllr Aksut to make the grant application for a feasibility study as previously agreed.

12. Community Events - The great success of the Coronation Lunch Party was noted. The Parish Council wished to offer thanks to Karen Pickles for all the work she put into this event. The Big Weekend planning is moving forward with meetings every Saturday. The Parish Council are waiting for an update from the insurance on some queries. Once the update has been received, the risk assessments for the Parish Council run events will be approved via email .

Action Clerk to write to Karen Pickles

13. Traffic Data Loggers – Cllr Aksut will confirm costings for approval at the June meeting.

Action: Add to June agenda

14. Children's Play Area.

- a) No issues were reported.
- b) Cllr Heap will have a meeting with Playdale regarding improvements to the play area. Cllr Heap plans to engage the Youth Club in the planning of the improvements. Grant funding is still been investigated.

15. Property Assets.

- a) Lamberts Quarry – Nettles will be cut back over the next 2 weeks with help from a local resident.
- b) Pinfold – Cllr Lobley will inspect a reported problem with ivy.

- c) Bus shelter renovations – The PC wishes to thank Cllr Berry for his work with the new glazing. Cllr Berry will repair the roof. The Chair and Clerk will order the 10mm cork for the notice board.

16. Highways issues.

- a) No updates on existing cases and review of recent work undertaken by NYCC Highways
- b) New Highways items raised by Councillors or public.
- Dallowgill bridge – Still needs repairing.
 - Belford Lane – Road surface cracking
 - Kirkby Moor Rd – Multiple potholes
 - Missies Lane – Blocked gutters
 - Laverton Rd Junction – Rough road surface

Action: Clerk to contact Highways

17. Financial Items:

- a) Bank statement – was not available, the clerk will email to councillors when it has been received.
- b) Cash Book – was not available, the clerk will email to councillors when the bank statement has been received.
- c) The cloud backup renewal at a cost of £90.00 was approved.
- d) The following payments (including VAT where applicable) were approved.

Payee	Amount	Item Paid For
Cllr Berry reimbursement	£320.50	Bus shelter glazing and roof repairs
Account-ant	113.40	Audit 22/23
Josie Ward	£25.00	Refreshments for long meeting 22 May

18. Any Other Business: Items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion and referral onto Agenda of next ordinary meeting.

19. Date of next meetings:

Date of Next ordinary meeting Monday June 26 2023 at 7.20pm in the Annex of the Mechanics Institute, Kirkby Malzeard. Any items to go on the Agenda for the Council meeting should be submitted to the Clerk by 20th June 2023 please.

Meeting Ended at: 19:07

Dated 23/05/2023

PARISH CLERK: Victoria Preston, 17 Cypress Gardens, Ripon, HG4 2LT (Postal enquiries only) Tel: 07725801675 Email: clerk.kmldpc@outlook.com Agenda, along with General Privacy Notice, also available on the Parish Council website: www.kirkbymalzeardarea.org.uk Facebook: @kmldpc

