

## **KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL**

on Monday 24<sup>th</sup> April 2023 at 7.30pm in the **Annex of the Mechanics Institute, Main Street, Kirkby Malzeard**

The meeting commenced at 7.30pm. Present: Councillors Pippa Manson (Chair), Chris Floyd (Vice-chair), Jane Aksut, Geoffrey Berry, Jonathan Heap and Geoff Loblely.

### **MINUTES**

- 1. Welcome. Apologies for absence from Councillors - approve reason why unable to take part.** Apologies were received from Cllr Hughes and accepted and approved. The Clerk was not present at the meeting so the minutes were taken by Cllr Floyd.
- 2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association.**  
None
- 3. Approve the Minutes of the Parish Council meetings held on 27<sup>th</sup> March 2023**  
The minutes were approved and signed as such by the Chair.
- 4. Correspondence – any urgent items will be raised by the Clerk for consideration and action.**
  - a) Resident –** Concern regarding the preservation of the tall trees near the housing development on Galphay Road (incorrectly referred to as Grantley Rd in the meeting agenda). Cllr Aksut to talk informally to the landowner in the first instance to seek reassurance that the trees will not be cut down.
  - b) Resident –** Concern regarding the guard hut. Can it be protected? This refers to a small wooden building of possible historical interest in the field close to the housing development. Cllr Aksut to talk informally to the landowner
  - c) Resident –** Questions over the status of the Pinfold, the footpath from Arrowfield to Back Lane North, and the footpath shown on the OS map in the grounds of a property at the base of Church Bank. Cllr Manson to inform the resident on the Pinfold and the Arrowfield footpath. Cllr Manson to check the definitive map to see if the Church Bank footpath is shown
- 5. Urgent updates from County and District Councillors if present.** The Parish Council received a written parish report from County Cllr Cunliffe-Lister. This will be made available on the village website

Action: Clerk to post report

**6. Planning – recent Applications made to Harrogate Borough Council where the Parish Council have not consulted:**

None

**7. Planning – notification of recent Decisions made by Harrogate Borough Council:**

The Parish Council noted with regret that permission was given for 22/04925/DVCMAJ - Land Comprising Field At 422819 474158 Back Lane Kirkby Malzeard, Variation of conditions 4, 13 and 15, despite strong objections by the Parish Council. The Parish Council will write once more to the Planning Department to restate its principal concerns over drainage, sewerage, and affordable housing provision.

Action: Clerk to write to Planning Department

**8. Planning - recent Applications made to Harrogate Borough Council. The Parish Council will provide a response on the following cases:**

None

**9. Planning - Enforcement issues.**

- a) No updates received
- b) No new cases have been reported

**10. Methodist Chapel –**Cllr Aksut is working on the Asset of Community Value application and the grant for a feasibility study and plans to submit both before the May meeting.

**11. Community Events - Coronation celebrations in Kirkby Malzeard and “Big Weekend” 16-18 June**

The Parish Council has previously agreed to cover the public liability insurance for the coronation celebrations, but has become aware that there are specific conditions in their insurance policy for the proposed inflatable assault course at the event. The terms of the PC's liability insurance require that the supplier of inflatable equipment has its own Public and Products Liability insurance, which must not be less than the limit provided to the PC, i.e. £10m Public and £10m Products Liability cover. The Parish Council agreed that they need confirmation of the inflatable company's insurance cover level, to ensure the Parish Council can cover the event.

Action: Chair to seek confirmation

The 'Big Weekend' planning is progressing. Most of the event will take place on the Highside Playing Fields, and public liability insurance for this will be provided by the Playing Fields Association. The Parish Council has agreed to provide public liability insurance cover for other aspects of the event including car parking, the parade on Main Street, and the scarecrow trail. The Parish Council will undertake a risk assessment of these by the end of May.

Action: Chair to draft risk assessments

## **12. Children's Play Area.**

- a) No issues were raised.
- b) Cllr Heap is in discussions with equipment providers about options for improvement. Streetscape have suggested the current asset value of the equipment is £250. The Parish Council agreed that, although this seemed low, it should be adopted as the value on the asset register (currently £1).

## **13. Property Assets.**

### a) Lamberts Quarry

- Hedging and ditching work to the east side of the right of way Ringbeck Road. Cllr Lobley has spoken to the farmer of the adjoining property who is happy to undertake the work, but cannot access the land with the necessary equipment as the gate is too narrow. Cllr Lobley to explore new gate options.
- Broken glass, dug up by wildlife, remains a serious problem. Cllr Aksut to find volunteers to assist in clearance.

### b) Bus shelter.

- Some tiles have worked loose in recent storms. Cllr Berry to arrange frepair.
- Glass window specifications have been agreed, and glass will be ordered soon
- Quotes have been received for new cork panels for the notice boards

## **14. Highways issues.**

- a) No update on existing cases was available.
- b) Blocked ditches causing water run off on the road remain a problem, for example on Missies Lane. Cllr Lobley will give details to the Clerk so that she can write to Highways to ask them to chase the relevant landowners, as ditch maintenance is a landowner responsibility.
- c) There is a large pot hole on Long Swales lane, close to the bridge. The Clerk will inform Highways
- d) The Parish Council agreed to ask Highways for signposts for the footpath from Arrowfield to Back Lane North

Action: Clerk

## **15. Financial Items:**

- a) Bank statement and cash book reconciliation. Deferred to next meeting as Clark unavailable.
- b) Insurance. The Parish Council agreed to the renewal of policy with AVIVA from 01.06.23 for a premium of £695.81 payable to BHIB Insurance brokers.
- c) The following payments (including VAT where applicable) were approved;

Payee	Amount	Item Paid For
YLCA	£435.00	Membership subscription
DTMS	£30.60	Play Area Inspection Mar 23
DTMS	£30.60	Play Area Inspection Aug 22
Mechanics Institute	£63.34	Hall hire
BHIB	£695.81	Parish Council Insurance
Groundworks	£3564.00	Repayment of unspent Neighbourhood plan grant 2022/23

**16. Any Other Business:** Items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion and referral onto Agenda of next ordinary meeting;

- The Neighbourhood Plan. The Clerk will ask for an update on progress for the next meeting.

**17. Date of next meetings:**

Date of Next ordinary meeting Monday May 22<sup>nd</sup> 2023 **unusually starting at 6pm** in the Annex of the Mechanics Institute, Kirkby Malzeard. Any items to go on the Agenda for the Council meeting should be submitted to the Chair by 14<sup>th</sup> May 2023 please. The Annual Meeting of the Parish Council will be held on Monday 22 May at 7.30pm, after the May ordinary meeting commencing 6pm.

Meeting Ended at: 9pm

Dated 25/4/2023

**PARISH CLERK:** Victoria Preston, 17 Cypress Gardens, Ripon, HG4 2LT (Postal enquiries only) Tel: 07725801675 Email: [clerk.kmldpc@outlook.com](mailto:clerk.kmldpc@outlook.com) Agenda, along with General Privacy Notice, also available on the Parish Council website: [www.kirkbymalzeardarea.org.uk](http://www.kirkbymalzeardarea.org.uk) Facebook: @kmldpc

