

# KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

## OFFICIAL NOTICE OF A PARISH COUNCIL MEETING

on Monday 25 September 2023 at 7:20pm for a prompt 7.30pm start in the **Annex of the Mechanics Institute, Kirkby Malzeard**

The meeting commenced at 7:30pm. Present: Councillors Pippa Manson - Chair, Richard Hughes, Jane Aksut, Chris Floyd, Jonathan Heap, Geoffrey Berry and Geoff Lobley along with the Clerk, Cllr Cunliffe-Lister, five members of the public and two officers from NYC who left after Item 4.

### MINUTES

**1. Welcome. Apologies for absence from Councillors - approve reason why unable to take part.**

**2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association.**

The Chair along with Cllrs Aksut, Floyd and Hughes declared a DPI in item 9b, they all hold a dispensation in regard to this.

**3. Approve the Minutes of the Parish Council meetings held on 21st August 2023** - the minutes were approved and signed as such by the Chair.

**4. Commuted Sums and CiL Payment** – The meeting was given a very informative short presentation from NYC representatives with the opportunity to ask questions. The PC will continue to investigate the Commuted Sums and CiL funds available from new developments in the village.

**Action: Add to October agenda**

**5. Correspondence – any urgent items will be raised by the Clerk for consideration and action.**

- a) **Nidderdale Plus** – Notification on funding opportunity through the community fund. Noted
- b) **Linda Cook** – Hedgehog Highway Project. The PC will forward this information to Kirkby in Bloom
- c) **NYC** – Biannual update on S106 Commuted sums and open spaces. Noted
- d) **Resident** – Community Bonfire 2023 – it is proposed this be run by a new Community Association. It was agreed that funds from last year's bonfire will be transferred to the community association as soon as their bank account is available.
- e) **Resident** – The PC considered a resident's proposal to extinguish/divert a footpath in their field north of Back Lane North in order to join it with another footpath to create make one wide footpath. The PC will formally respond to the proposal when it is submitted to NYC.
- f) **Resident** – notification of further information re the Grange development – The PC will contact the planning department again to express concern about the development.

g) **North Yorkshire Council** – Notification the NYC will modify the Definitive Map and Statement for the area by adding a public bridleway from SE 2278 7438 to SE 2279 7431 and downgrading a public bridleway to public footpath from SE 2271 7440 to SE 2276 7430 off Back Lane North in Kirkby Malzeard. Noted, (this was supported by the PC at the consultation stage).

#### **6. Report from our North Yorkshire Councillor**

a) Cllr Cunliffe-Lister provided the PC with an update report. The report can be found on the village website.

#### **7. Planning – recent Applications made to North Yorkshire Council where the Parish Council have not consulted:**

None

#### **8. Planning – notification of recent Decisions made by North Yorkshire Council:**

- a) ZC23/02679/FUL - Ash Tree Farm Kirkby Malzeard, Single storey oak frame structure. Sykes Brown. Permitted
- b) 23/00071/FUL - Mowbray Park Farm Ripon Road Kirkby Malzeard, Erection of two dwellings for Agricultural Workers. Mowbray Park Livestock. Permitted
- c) 22/04924/DVCMAJ - Land Comprising Field At 422819 474158 Back Lane Kirkby Malzeard, Variation of conditions 5, 7, 8, 11 and 14 of planning permission 17/04308/OUTMAJ to allow later approval of details of affordable housing, education contribution, engineering details, highway works and drainage details. /i For information planning permission 17/04308/OUT granted outline permission up to 37 dwellings and associated works with access to (but not within) the site. Mulberry Homes Yorkshire. Permitted

#### **9. Planning - recent Applications made to North Yorkshire Council. The Parish Council will provide a response on the following cases:**

- a) ZC23/02862/FUL - Aspen House Main Street Kirkby Malzeard Ripon, Single storey lean to extension to rear of building and installation of window to east elevation and glass door to west elevation at rear. Cookson. **Decision A – The Parish Council has no objections**
- b) ZC23/03121/FUL - The Former Henry Jenkins Inn (Part) Main Street Kirkby Malzeard, Conversion of vacant/redundant outbuildings to form 1no. holiday cottage including external alterations. Claybourn **Decision B – The Parish Council objects on a number of grounds details of which can be found on the NYC planning website.**

**10. Planning – Neighbourhood Plan** – The PC received an updated report from the steering group. At the request of the steering group, the approval of the draft plan was deferred until the October meeting.

**Action: Add to the October agenda.**

## **11. Planning - Enforcement issues.**

- a) There were no updates on recent cases dealt with by Enforcement Office.
- b) No new case were raised.

## **12. Risk assessment review – This item was deferred until the October meeting**

**Action: Add to the October agenda.**

**13. Local Organisation Grants –** The PC received updates from recipients on expenditure of grants awarded February 2023. It was noted all the organisations are proceeding with the intended use of the grants.

**14. Grass Cutting –** Update from the Chair and possible changes to grass cutting schedule. This item was deferred until the October meeting.

**Action: Add to the October agenda.**

**15. Dallowgill polling station –** The PC understand that NYC will be consulting with the public and parish councils regarding polling stations in the near future. At this time the PC will provide NYC with photos of the available facilities and make them aware that a polling station is required in Dallowgill.

**16. Community Emergency plan –** The Chair will be, at least provisionally, the point of contact for NYC. The MI have agreed to the main base in the village for the community. The Chair will continue to work with NYC to update the plan.

## **17. Children's Play Area.**

- a) Cllr Heap has noted some wear and tear of the wetpour under the junior swings.
- b) Cllr Heap is working on funding for the improvements including looking into various grants available. He has contacted NYC for advice. Match funding is required from some grants so he will look into how to achieve this. There is a possibility that the improvements could happen in stages.

## **18. Property Assets.**

- a) No issues of concern were raised by Councillors or members of the public
- b) Bus shelter – Roof materials have been sourced and Cllr Berry will undertake the repairs. The noticeboard will be resurfaced.

## **19. Highways issues.**

- a) Update on existing cases and review of recent work undertaken by NYCC Highways
  - Dallowgill bridge has been repaired
  - Laverton bridge has been repaired

b) No new Highways items to be raised by Councillors or public.

**20. Financial Items:**

a) The Bank statement showed a balance of £22,691.72

b) Cash Book Reconciliation with bank statement noted by Council Bank statement – balance, outgoings and income on latest available statement.

c) The following payments (including VAT where applicable) were approved.

Payee	Amount	Item Paid For
Morgans	£600.00	Grass Cutting
DTMS	£91.80	Play area inspection May/Aug

**21. Any Other Business:** Items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion and referral onto Agenda of next ordinary meeting.

- Methodist Chapel – Funding had been granted for a feasibility study.

**Action: Add to October agenda**

**22. Date of next meetings:**

Date of Next ordinary meeting Monday, 30<sup>th</sup> October 2023 at 7.20pm in the Annex of the Mechanics Institute, Kirkby Malzeard. Any items to go on the Agenda for the Council meeting should be submitted to the Clerk by 24th October 2023 please.

Meeting ended at 21.41

Dated 27/09/2023

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