

**KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL**

**OFFICIAL NOTICE OF A PARISH COUNCIL MEETING**

**Monday 27th July 2026 at 7.30pm in the Dallowgill Greygarth Church Hall**

**Minutes**

**Present:** Cllrs. Manson, Lobley, Berry, Heap, Aksut + 3 members of the public + Clerk to the Council.

**Welcome, approve any apologies for absence from Councillors.** – Apologies received and approved from Cllrs. Floyd and Hughes.

**1. Consider Declarations of Disclosable Pecuniary Interests, other interests or Close Association and consider and approve any dispensations requested** – other interests recorded for Cllrs. Manson and Aksut regarding item 7 as shareholders of Henry Jenkins Community Pub Group. **Action** Clerk to confirm existing dispensations and to add to next agenda.

**2. Approve and sign the Minutes of the last Ordinary Meeting of the Parish Council held on the 29<sup>th</sup> June 2026.** – Minutes approved and signed by the Chair.

**3. Correspondence: any urgent items will be raised by the clerk for consideration and action:**

- a) Copy Letter of notification of complaint to NY Planning. – Noted
- b) Emails re Lamberts Quarry from Green Team- Japanese Knotweed and SE corner of the site – considered under Item 16
- c) Update from NYC re new Planning Portal – Clerk updated the Council on the development of the new site and its future usage.
- d) Update From NYC re Register of Parish Cllrs interests – new forms to be used if any changes to be made to previous registrations. **Action:** Any new registrations to be sent to and collated and forwarded by the Clerk.

**4. Report from North Yorkshire Councillor** – Apology for absence and report received and circulated. Full report available on the Parish Council website. [WWW.kmld-pc@gov.uk](mailto:WWW.kmld-pc@gov.uk)

**5. Emergency Planning Procedure.** – Update from Cllr. Berry – currently updating the existing plan and contacting previously involved individuals

- 6. Henry Jenkins** – Update on actions to resolve the issue – A North Yorkshire Council officer has been assigned to contact the residents regarding their concerns.
- 7. Proposed open meeting re community cohesion.** – Cllr Hughes – Item deferred to next meeting
- 8. The environmental impact of reported hedge removal by Brierley Homes.** – Cllr Aksut expressed concerns regarding the removal of hedgerows and the apparent lack of environmental compliance by the building company. **Action:** Cllr. Aksut to draft a Freedom of Information request to be sent to NYC Governance team to ascertain what planning processes were followed for the removal of the hedges.
- 9. Planning – Recent Applications made to North Yorkshire Council where the Parish Council have not been consulted:** - None – **Action:** Clerk to contact NY Planning re receiving future notifications.
- 10. Planning – Notifications of recent decisions made by North Yorkshire Council –**  
**Action:** Clerk to contact NY Planning re receiving future notifications.
- 11. Planning – Recent applications made to North Yorkshire Council. The Parish Council will provide a response on the following cases:**
- a) APPLICATION NO: 26/03213/FUL**
- PROPOSAL: Erection of Biomass Boilerhouse. LOCATION: North Close Farm Ripon Road To North Close Farm Kirkby Malzeard APPLICANT: D And M Design And Fabrication Ltd
- Parish Council Response D – The Parish Council Supports the application
- b) APPLICATION NO: 26/03251/DVCON**
- PROPOSAL: Section 19 application for Variation of Condition No. 2 (Approved Drawings), Condition 6 (Materials), Condition 7 (Boundary Treatments), Condition 8 (Sample Paint Colour) and Condition 9 (Verges) of listed building consent referenced HGTZC23/04056/LB for alteration, extension and conversion of 3no. dwellings (Primrose, Hayloft and Bramble) into 2no. dwellings (Hayloft and Bramble) and the residential conversion of outbuildings to include alteration and extension (to form the carriage-house) to allow for minor alterations to the design.
- LOCATION: Laverton Grange Laverton Village Laverton – Applicant Mr Ron Brassington

Parish Council Response C – The Parish Council does not object to or support the application but asks if there is sufficient parking provision for all the properties.

**c) APPLICATION NO: 26/02706/DVCON**

PROPOSAL: Section 73 application for Variation of Condition No.2 (Approved Drawings) of Planning Permission HGTZC23/03715/FUL (Alteration, extension and conversion of 3no. dwellings (Primrose, Hayloft and Bramble) into 2no. dwellings (Hayloft and Bramble) and the residential conversion of outbuildings to include alteration and extension (to form the carriage house) to allow minor alterations to the design. LOCATION: Laverton Grange Laverton Village Laverton North Yorkshire HG4 3SX APPLICANT: Mr Ron Brassington

Parish Council Response C – The Parish Council does not object to or support the application but asks if there is sufficient parking provision for all the properties.

**12. Planning Enforcement:**

- a) Consider any updates received from NYC Enforcement Office:
  - i) Lack of progress on Laverton Lane enforcement notice – Enforcement Office say legal process is held up by complex ownership of the site.

**Action:** Clerk to reply again emphasising community concern over lack of action

- ii) RJS Meats mobile homes removal. – awaiting the outcome of the current planning applications for the site

b) Consider any other possible breaches of planning consents, conditions, or regulations currently existing within the Parish. Any matters raised by Councillors or Public will be referred to NYC Planning Enforcement Office for consideration:

- i) A resident's concern re tree in a neighbour's garden overhanging their property.

**Action:** Due to a lack of response by the neighbour the Clerk to report issue to North Yorkshire Planning Enforcement.

**13. Planning – Commuted sums and CIL – consider latest updates from North Yorkshire Council. - Update on correspondence with North Yorkshire Council from Cllr Cunliffe Lister/Chair of PC in relation to Brierley Homes/ Laverton Oaks –**

The Council and residents present considered the proposed reduction of S106 /Commuted sums funding for community facilities and proposed reduction in affordable housing on this development and the proposal by Cllr Cunliffe-Lister to launch a petition. **Actions agreed:-**

1. Support Cllr Cunliffe-Lister's proposed petition.
2. Cllr Askut to research making a Freedom of Information request to ascertain the planning processes followed by Brierley Homes - to present proposal at August meeting
3. Clerk to contact Julian Smith MP to appraise him of the current situation

4. Publish a statement of the Parish Council's actions and concerns regarding the potential reduction of S106/Commuted Sums and affordable housing and to raise awareness of the petition.

**14. Neighbourhood Plan** – Consultation ongoing - No update at present

**15. Children's Play Area**

- a) To note weekly inspection reports from Cllrs. – report circulated to Councillors
- b) To consider latest DTMS report. – No report received to date
- c) Work on shackles on junior swing. – **Action: Clerk to** request DTMS proceed with work immediately after the school holidays in September
- d) **Action:** Clerk to commission a 2026 and ongoing ROSPA annual reports for the play area and the Highside Multi Use Games Area
- e) Consider and approve estimate costs for picnic table and quote for base – Update from Clerk – awaiting quote from contractor regarding the base.

**16. PC Property Assets**

a) Existing issues:

i) Annual inspection of PC's trees – pending

ii) Highways yard Laverton – NY response received – still awaiting repairs to the fence.

**Action:** Clerk to contact Highways again.

iii) Laverton PC notice board doors – Update – door now appears to have been repaired

iv) Lamberts Quarry – issues raised by Green Team – see item 4b above. Update received from the 'Green Team' regarding Japanese Knotweed and an internal fence **Action:** Chair + Cllr Lobley to visit site to consider eradication solution. **Agreed** that the internal fence can be removed.

b) Any other matters of concern raised by Councillors or members of the public re PC property assets –

- ii) Cllr Lobley – Right of Way Lamberts Quarry – as a bridleway needs widening to 3 Metres **Action:** Clerk to contact DTMS re this annual contracted task.
- iii) Phone box / book library – understood 'Ripon Mens shed' have agreed to look at repair to door in due course.
- iv) Rose Garden Map frame – frame in need of repair **Action:** Clerk to obtain a quote for the repair.

- v) Data Logger – Cllr. Aksut received notification of its return and requested £59 payment for contractor’s postage – approved. **Action** : add Data Logger update to next agenda

## **17. Highways Issues**

- a) Update on existing cases and review of recent work undertaken by N Yorkshire Highways. – update on reported issues and requests. Awaiting response on following
- i) 20mph speed restriction – response still pending
  - ii) Signage Back Lane South - NY Highways proposals and requested site meeting from PC to question discuss. – site meeting arranged with Highways to discuss proposals.
- b) Any new highways or rights of way issues to be raised by Cllrs or members of the public – None

## **18. Financial Items**

- a) Bank statements – balance of outgoing payments and income on latest available statement - approved
- b) Cash book – up to date record of payments and receipts - noted
- c) AGAR – awaiting certificate from external audit - pending
- d) Approval of payments below (including VAT where applicable) - Approved
- e) Update VAT claim received. – noted.

| <b>Payee</b>              | <b>Amount</b> | <b>VAT (where applicable)</b> | <b>Item paid for</b>                    |
|---------------------------|---------------|-------------------------------|-----------------------------------------|
| Invoice 46/2026<br>MIVH   | £80.01        | N/A                           | April, May, June<br>PC meetings         |
| PAYE Direct debit<br>HMRC | £98.20        | N/A                           | Income<br>Tax.monthly<br>authorisation. |

**Any Other Business:** Items not covered elsewhere on the agenda can be raised by the Councillors and members of the public for discussion and referral onto the agenda of the next Ordinary meeting. - None

**Date of next meetings:** The date of the next Ordinary meeting Monday 24th August 2026 at the Mechanics Institute Annexe. Any items to go on the agenda for the Council meeting should be submitted to the clerk by Tuesday 18th August 2026 please.

**Dated:** 28th July 2026

**PARISH CLERK:** John Collins, The Bothy, Back Lane, Kirkby Malzeard Ripon, HG4 3SH (Postal enquiries only) Tel: 07794964819 Email: [clerk.kmld-pc@gov.uk](mailto:clerk.kmld-pc@gov.uk) . Agenda, along with General Privacy Notice, also available on the Parish Council website: [www.kmld-pc.gov.uk](http://www.kmld-pc.gov.uk)