

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

OFFICIAL NOTICE OF A PARISH COUNCIL MEETING

Monday 21st September 2026 at 7.30pm in the Mechanics Institute Annexe for the purpose of transacting the following business:

Date: 16th September 2026

Agenda

1. **Welcome**, and approve any apologies received from Cllrs.
2. **Declarations of Disclosable Pecuniary Interests**, other interests or Close Association.
3. **Dispensations** – update from Clerk re existing forms and approval of dispensations
4. **Approve and sign the Minutes** of the last Ordinary Meeting of the Parish Council held on the 24th August 2026.
5. **Correspondence**: any urgent items will be raised by the clerk for consideration and action:
 - i) Parked Cars impeding vision Pinfold Court.
6. **Report from North Yorkshire Councillor** – if available
7. **Reports from PC Grant recipients 2026**
8. **Brierley Homes** - S106 Commuted Sums and affordable housing commitments. Update on the situation from the Chair and others. Agree a statement to be presented at Area Committee 1st October
9. **Freedom of Information requests** to Brierley Homes– update from Cllr. Aksut.
10. **Proposed open meeting** re community cohesion. – update from Cllr Hughes
11. **Emergency Planning Procedure**. –update from Cllr. Berry
12. **Planning** – Recent Applications made to North Yorkshire Council where the Parish Council have not been consulted: none

13. **Planning** – Notifications of recent decisions made by North Yorkshire Council- none

14. **Planning – Notifications** of recent decisions made by North Yorkshire Council. The Parish Council will provide a response on the following cases:-

15. Planning Enforcement:

a) Consider updates received from NYC Enforcement Office:

- i) Alleged illegal short-term lettings
- ii) Alleged unauthorised building works to a listed building.
- iii) Mobile homes at RSJ Meats – Update

b) Consider any other possible breach of planning consents, conditions, or regulations currently existing within the Parish. Any matters raised by Councillors or Public will be referred to NYC Planning Enforcement Office for consideration: - None

16. **Neighbourhood Plan** – update from the Steering Group

17. **Community Housing** – update from Cllr Aksut

18. Children's Play Area

- a) To note weekly inspection reports from Cllrs. –
- b) To consider latest DTMS report
- c) Consider approval of quotes for installation of picnic bench and surface – Cllr. Heap

19. Parish Council's Property Assets

a) Consider any existing Issues:

- i) Damage to bus shelter – Note response received from NYC insurers
- ii) Annual Inspection of PC's trees
- iii) Highways Yard Laverton – invoice sent to NYC
- iv) Lamberts Quarry- update from clerk re DTMS cutting back of RoW
- v) Rose Garden Map Frame – Report from Clerk following inspection.

b) **Any other matters of concern** raised by Councillors or members of the Public re PC property assets

19. Highways Issues

- a) Update on existing cases and review of recent work undertaken by NYC
- i) Back Lane one way system – Update on site visit.

- ii) Data logger update and progress re request for 20mph for Manor Court area of Main Street. NYC intending to place survey tubes on 15th September
- b) Any new Highways or right of way issues to be raised by Cllrs or members of the public.

20. Financial Items:

- a) Bank statements – balance of outgoing payments and income on latest available statement.
- b) Cash book – up to date record of payments and receipts.
- c) AGAR – Received with Certificate for publication
- d) Approval of payments below (including VAT where applicable) – Approved.
- e) 6 Month spending against set budget 2026.

Payee	Amount	VAT (where applicable)	Item paid for
Clerk	£38.38	N/A	Backpay from NJC pay award + 3.3% - 1 st April 2026 to date.
PKF Littlejohn LLP	£210,00	£42	AGAR ext audit fee,
Morgans Estates	£837.50	N/A	Verge Mowing.

Any Other Business: Items not covered elsewhere on the agenda can be raised by the Councillors and members of the public for discussion and referral onto the agenda of the next Ordinary meeting.

Date of next meetings:

Monday 26th October 2026

Dated: 15th September 2026.

PARISH CLERK: John Collins, The Bothy, Back Lane, Kirkby Malzeard Ripon, HG4 3SH (Postal enquiries only) Tel: 07794964819 Email: clerk.kmld-pc@gov.uk . Agenda, along with General Privacy Notice, also available on the Parish Council website: www.kmld-pc.gov.uk