

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

OFFICIAL NOTICE OF A PARISH COUNCIL MEETING

on Monday 30 October 2023 at 7:20pm for a prompt 7.30pm start in the **Annex of the Mechanics Institute, Kirkby Malzeard**

The meeting commenced at 7:30pm. Present: Councillors Pippa Manson - Chair, Richard Hughes, Jane Aksut, Chris Floyd, Geoffrey Berry and Geoff Lobley along with the clerk and 4 members of the public.

MINUTES

- 1. Welcome. Apologies for absence from Councillors - approve reason why unable to take part.**
Apologies were received and approved from Cllr Heap
- 2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association.**
 - a) Cllr Aksut's request for dispensation was considered and approved and will be in place until the end of the current PC term.
 - b) Consider Councillors' Declarations of Disclosable Pecuniary Interest or other interests or close associations for items on this agenda – Cllr Manson declared an other interest in item 14.
- 3. Approve the Minutes of the Parish Council meetings held on 25th September 2023 and 23rd October 2023** the minutes were approved and signed as such by the Chair.
- 4. Correspondence – any urgent items will be raised by the Clerk for consideration and action.**
 - a) North Yorkshire Council – Housing Strategy Consultation – This will be referred to the Neighbourhood plan steering group who will respond on behalf of the PC.
 - b) NYC – Brierley Homes/Laverton Oaks development – The PC will seek the project managers contact details for any future issues.
 - c) Resident – Field flooding at the rear of The Croft, Kirkby Malzeard – concerns were noted and will be monitored.
 - d) Resident - concern re drainage - Laverton Oaks - top soil removed before pumping station and water holding tank installed - concerns were noted and will be monitored.
 - e) NYC – Polling district review – The PC will respond requesting that the Dallowgill polling station remains open.
- 5. Report from our North Yorkshire Councillor (if available).**
 - a) No update was available.
- 6. Planning – recent Applications made to North Yorkshire Council where the Parish Council have not consulted:**

- a) ZC23/03621/PNA - Holmes Farm Grewelthorpe, Erection of slurry store, reception pit and slurry channel. Robinson

7. Planning – notification of recent Decisions made by North Yorkshire Council:

- a) ZC23/02845/TPO - 15 St Andrews Gate Kirkby Malzeard, Works to Tree Preservation Order 10/1995 T1 syc - Lateral reduction of 1no. Sycamore (T1 on plan) - Lateral reduction by up to 1.8m maximum pruning cuts of 45mm (shown to the red lines shown on the photos provided) Lawton. Permitted

8. Planning - recent Applications made to North Yorkshire Council. The Parish Council will provide a response on the following cases:

- a) ZC23/03645/FUL. Sawpitts Farm Laverton Ripon, Garage extension to increase roof height, Riley. **Decision A – The Parish Council has no objections**
- b) ZC23/03715/FUL - Laverton Grange Laverton Village Laverton, Alteration, extension and conversion of 3no. dwellings (Primrose, Hayloft and Bramble) into 2no. dwellings (Hayloft and Bramble) and the residential conversion of outbuildings to include alteration and extension. Brassington **Decision A – The Parish Council has no objections**
- c) ZC23/03797/DVCON - Ivy Bank Campsite Galphay Road Kirkby, Variation of Condition 2 (approved plans) of planning permission ZC23/01735/FUL - Demolition of the existing toilet and shower block. Erection of replacement toilet, shower and guest facilities. Raw **Decision A – The Parish Council has no objections**

9. Planning – Neighbourhood Plan – The PC received a report from the steering group and considered the Draft Plan prior to second phase public consultation. The Draft Plan was approved by the Parish Council. The PC expressed thanks to Howard Mountain and the steering group.

10. Planning - Enforcement issues.

- a) An update was received on a recent case dealt with by Enforcement Office.
- b) No new breaches of planning consents, conditions or regulations currently existing within the Parish were raised.

11. Commuted Sums and CiL Payment – This item was deferred to the November meeting. The PC will ask NYC if a representative can attend to answer any CiL related questions.

Action: Clerk to contact NYC. Add to Nov agenda

12. Risk assessment review – Cllr Floyd updated the PC on his risk assessment review. Cllr Floyd identified no new risks but advised some of the risk levels require updating. Cllr Floyd will update the risk assessments to be approved at the November meeting.

Action: Add to Nov agenda

13. Methodist Chapel – Cllr Aksut updated the PC on the application for an ACV. The application was unsuccessful but there is a level of protection as it is a church building. There is a 12-month window of opportunity for the building to be obtained to use as a community hub. A bid for funding for a feasibility study has been successful and Cllr Askut will progress this. Cllr Aksut will respond to the request for information from the Stray Ferret

Action Cllr Aksut

14. Grass Cutting – Grass cutting has been successful this year, despite the amount of rain. The schedule will be updated for next year to include in the three-week cut two areas that were being developed as meadow areas (The verge on the Highwalk and a small area on the south side at the west end of the village.) The PC will action the annual inflation uplift to the payment contract.

15. Village Christmas tree – A village Christmas tree will be sourced and will be placed in the same place as last year. Thanks were expressed to the resident who has again agreed to provide the electric supply for the lights. A more substantial mat to place over the cable will be purchased.

Cllr Hughes to source the tree and mat.

16. Children's Play Area.

- a) No issues were found with the play area. The PC have received the annual play area report and will discuss at the November meeting. The report also covers the MUGA – copy to be forwarded to the Highside Playing Fields Association.

Actions: Clerk to forward to the HPFA and add to Nov agenda

- b) Update from Cllr Heap on possible funding options for improvements was deferred to the November meeting.

Actions: Add to Nov agenda

17. Property Assets.

- a) Any issues of concern noted by Councillors or members of the public
Lambert's quarry – A Low hanging tree needs cutting back. PC will find out who owns the tree.
- b) The repairs and improvements to the bus shelter - The roof tiles have been replaced and the cork for the notice board is ready to added. Kirkby in Bloom are organising a village tidy on the 2nd December - it was suggested that work to the interior of the bus shelter be incorporated into this.

18. Highways issues.

- a) Update on existing cases
- NY Highways say they are regularly monitoring the dip in Main Street near Manor Farm.
 - Laverton flooded road – Highways are aware and have been chased
- b) Any new Highways items to be raised by Councillors or public.
- Cattle Grid at Castilles – has a sharp edge
 - Laverton big wood – Bridleway has been blocked by gorse bushes

Action: Report to Highways.

- Verge outside creamery – safety concern regarding parked cars.

Action: The PC will write to the creamery.

19. Financial Items:

- a) The Bank statement showed a balance of £30,076.98
- b) Q2 Comparison to budget was noted
- c) Cash Book Reconciliation with bank statement noted by Council Bank statement – balance, outgoings and income on latest available statement.
- d) It was agreed to transfer the funds collected from last year’s community fireworks to the HPFA to fund this year’s event. Cllr Hughes to ask HPFA to send the request in writing to the clerk who will then send the payment.

Action: Cllr Hughes to liaise with HPFA

- e) The following payments (including VAT where applicable) were approved.

Payee	Amount	Item Paid For
Clerk	£36.18	Extra meeting payment

20. Any Other Business: Items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion and referral onto Agenda of next ordinary meeting.

- Nidd Hub have offered information on setting up a conversation café.
- Concern from residents re unreliability of the mobile phone mast. Also concern that when the land line phone system is switched over to digital - no telephones will be available during power cuts if phone mast has no back up .
- Trees – Annual tree report needs to be arranged.

21. Date of next meetings:

Date of Next ordinary meeting has changed to Monday, 27th November 2023 at 7.20pm in the Annex of the Mechanics Institute, Kirkby Malzeard. Any items to go on the Agenda for the Council meeting should be submitted to the Clerk by 21st November 2023 please.

Action: Clerk to change the date of the meeting with the MI

Meeting Ended at: 21:00

Dated 31/10/2023

PARISH CLERK: Victoria Preston, 17 Cypress Gardens, Ripon, HG4 2LT (Postal enquiries only) Tel: 07725801675 Email: clerk.kmldpc@outlook.com Agenda, along with General Privacy Notice, also available on the Parish Council website: www.kirkbymalzeardarea.org.uk Facebook: @kmldpc

