

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL MEETING

Monday 21 November 2022 at 7.30pm
in the Annex of the Mechanics Institute, Main Street, Kirkby Malzeard

The meeting commenced at 7.30pm. Present: Councillors Pippa Manson (Chair), Richard Hughes, Jane Aksut, Geoffrey Berry, Geoff Loblely along with the Clerk and 2 members of the public

MINUTES

- 1. To note with sadness the death of County Cllr Margaret Atkinson and to offer the Parish Council's condolences to her family.** The Parish Council held a minute silence to remember County Cllr Atkinson.
- 2. Welcome. Apologies for absence from Councillors - approve reason why unable to take part.** Apologies were received and approved from Cllr Floyd and from Cllr Heap.
- 3. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association.**
Cllr Loblely declared a DPI in regards to item 22f, he did not vote on this item
Cllr Berry declared an other interest in item 14
The Chair along with Cllrs Aksut and Hughes declared a DPI in item 5b, they all hold a dispensation in regards to this.
- 4. Approve the Minutes of the Parish Council meeting held on 31st October 2022**
The Chair proposed that the minutes were changed in regards to item 8, this was agreed by the other Councillors and the minutes were signed as such by the Chair.
- 5. Correspondence – any urgent items will be raised by the Clerk for consideration and action.**
 - a) Resident – Complaint re: gate at Swetton cattle grid – it is understood Highways will replace the gate and in the meantime an alternative route is available.
 - b) Request from the Henry Jenkins Community Pub Ltd that the Parish Council attend the appeal hearing on the conversion of the pub – Cllrs Aksut and Hughes will attend if this is permissible.
- 6. Urgent updates from County and District Councillors if present.**
No updates were available
- 7. Planning – recent Applications made to Harrogate Borough Council where the Parish Council have not consulted:**
None
- 8. Planning – notification of recent Decisions made by Harrogate Borough Council:**
None

9. Planning – notification of appeal made to the Secretary of State against Harrogate Borough Council's refusal of planning permission.

- a) APP/E2734/W/22/331018 - Land Comprising Field At 422825 474333 Back Lane Kirkby Malzeard, Change of use of land to form a holiday site to include the erection of 3no. holiday yurts with associated facilities to include hot tubs, decking, amenity blocks, landscaping, package treatment plant, parking and access (site area 0.35ha). Mr Frederick Atkinson

10. Planning - recent Applications made to Harrogate Borough Council. The Parish Council will provide a response on the following cases:

- a) 22/03986/FUL - High Pastures Laverton Road Kirkby Malzeard, Formation of new vehicular access from Kirkby Moor Road with installation of hardstanding and fence to form driveway. High Pastures. **Decision C – The Parish Council does not object or support but wishes to make the following comment:** *The Parish council feel that the plans, as proposed, appear to have inadequate visibility splay.*
- b) 22/04063/TPO - The Grange Back Lane Kirkby Malzeard, Works to Tree Preservation Order 34/2015 G5 - Fell 1no. Ash due to ash die back. Thompson. **Decision A – The Parish Council has no objections**
- c) 22/04334/FUL - The Manse Main Street Kirkby Malzeard, Conversion of loft to form habitable accommodation. Erection of 3no. pitched dormers to north elevation. Installation of 3no. roof lights to south elevation. Raising of the roof height. (Revised Scheme) Hardcastle Rural. **Decision A – The Parish Council has no objections**

11. Planning – Enforcement issues.

- a) No new updates were available
- b) The PC were informed of a new case.

12. Children's Play Area.

- a) There are no concerns with the play area.
- b) The PC agreed to get quotes to re-hang the large gate at the play area.
Action: Clerk to contact DTMS. Cllr Hughes to source an alternative quote
- c) Consider researching adding or replacing a piece of equipment to the play area – discussion was deferred to the December meeting. Meanwhile Cllr Askut will ask a previous Cllr for copies of the research she undertook on possible renovations to the play area.

Action: Add to December agenda

13. CIL payment – Consider where to allocate recent funds received - this was deferred to the December meeting

Action: Add to December agenda

14. Local Organisation Grants – A public consultation document will be placed on the website, requesting comments by the 11th December.

15. Grass Cutting – The quotes received from potential contractors for the 2023 season were considered and the PC agreed to award the contract for 3 years to Morgan Estates.

16. November 5th bonfire and fireworks – Cllr Hughes reported that the event had been extremely successful and had received very positive feedback. The attendance had been good and enough funds were raised in order to hold the event again next year. The PC wishes to offer thanks to the Mawer family and all involved in organising the event.

17. Christmas trees and lights – Cllr Aksut explained a tree had been sourced and proposed a stand is designed and made to safely secure the tree in a location adjacent to the Market Cross. A resident will allow the PC to use her electricity for the lights using a device which will record electricity used. The resident will invoice the PC for the cost of electricity used. Cllr Aksut will send all information to the Clerk, so that she can confirm with the insurance company that this is acceptable.

18. KMLD Business/Community Group – Cllr Aksut and Hughes reported on a very successful recent meeting. Harrogate Chambers of Commerce have also agreed to support the group and will be represented at the next meeting on the 12th December.

19. Kirkby Malzeard Charitable Trust – Cllrs Berry and Lobley will liaise with other trustees in order to try to move the trust forward.

Action: Add to December agenda

20. Property Assets.

- a) Consider any issues of concern noted by Councillors or members of the public
- Lamberts Quarry – Ditch on the eastern side requires clearing – Cllr Lobley to speak to the relevant farmer
 - The Pinfold tenant has reported work required paths and wooden surrounds of beds
 - **Action: Add to December agenda**
 - Greygarth – bin needs emptying – Cllr Lobley to empty

21. Highways issues.

- a) Update on existing cases and review of recent work undertaken by NYCC Highways – no updates available
- b) Cllr Lobley raised concern about a number of potholes

Action: Clerk to report to highways

22. Financial Items:

a) Bank statement – was not available, it will be emailed to the Councillors when the Clerk receives it.

b) Cash Book – will be reconciled and sent to the Councillors when the bank statement is received.

c) It was agreed to bring the Clerk’s rate of pay in line with NJC pay scales for 2022. The standing order will be changed to £403. 17 and it was agreed that back pay of £242.62 would be paid to the Clerk.

d) Consider setting up a Paypal account via the website and discuss the proposal of a community bank account. It was agreed that a Paypal account would not be set up linked to the PC account, but Cllr Aksut would speak to the MIVH about trialing using the village website to accept Paypal payments. The idea of a community bank account maybe pursued in the future, but not directly by the PC.

e) First consideration of draft budget - (incorporating draft precept request figure) for 2023-24 There will be further consideration and approval at the next meeting. Cllrs were asked to consider areas of expenditure for which they have particular involvement.

f) The following payments (including VAT where applicable) were approved

Payee	Amount	Item Paid For
Harrogate Borough Council	£73.20	Annual Play Area inspection Report
Morgans	£887.50	Grass Cutting
Dallowgill Methodist Chapel	£60.00	Hall hire

23. Any Other Business: Items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion and referral onto Agenda of next ordinary meeting.

- Street light number 1 on Church Street is out
- Data loggers – update request
- KM Gala – update request

24. Date of next meetings:

Date of Next ordinary meeting Monday 12th December 2022 at 7.20pm in the Annex of the Mechanics Institute, Kirkby Malzeard. Any items to go on the Agenda for the Council meeting should be submitted to the Clerk by 6th December 2022 please.

Meeting ended at 21:05

Dated 22/11/2022

PARISH CLERK: Victoria Preston, 17 Cypress Gardens, Ripon, HG4 2LT (Postal enquiries only) Tel: 07725801675 Email: clerk.kmldpc@outlook.com Agenda, along with General Privacy Notice, also available on the Parish Council website: www.kirkbymalzeardarea.org.uk Facebook: @kmldpc

