

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

OFFICIAL NOTICE OF A PARISH COUNCIL MEETING

on Monday 27 June 2022 at 7:20pm for a prompt 7.30pm start in the Main Hall, Mechanics Institute, Kirkby Malzeard

The meeting commenced at 7.30pm. Present: Councillors Pippa Manson (Chair) Chris Floyd (Vice chair), Richard Hughes, Jane Aksut, Jonathan Heap (arrived at 7:33) Geoffrey Berry and Geoff Lobley along with County Cllr Atkinson and the Clerk.

MINUTES

1. Welcome. Apologies for absence from Councillors.

2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association

Cllr Manson requested a Dispensation to allow her to participate in the discussion and vote in relation to the Henry Jenkins. The Dispensation was requested to last until the end of the Parish Council term. The Dispensation was approved.

Cllr Manson requested a Dispensation to allow her to participate in the discussion and vote in relation to Kirkby in Bloom. The Dispensation was requested to last until the end of the Parish Council term. The Dispensation was approved.

Cllr Manson requested a Dispensation to allow her to participate in the discussion and vote in relation to Mechanics Institute. The Dispensation was requested to last until the end of the Parish Council term. The Dispensation was approved.

Cllr Berry requested a Dispensation to allow him to participate in the discussion and vote in relation to the Mechanics Institute. The Dispensation was requested to last until the end of the Parish Council term. The Dispensation was approved.

Cllr Berry requested a Dispensation to allow him to participate in the discussion and vote in relation to St Andrews Church. The Dispensation was requested to last until the end of the Parish Council term. The Dispensation was approved.

Cllr Manson declared a DPI in relation to item 19e and did not participate in the vote.

Cllr Berry declared a DPI in relation to item 19e and did not participate in the vote.

3. Approve the Minutes of the Parish Council meeting held on 30th May 2022 The minutes were approved as a true record and were signed as such by the Chair.

4. Correspondence – any urgent items will be raised by the Clerk for consideration and action.

a) Resident – Complaint re: Church Bank closure. Was considered in item 18b.

- b) Resident – Concern regarding residents’ access to food and food banks during the cost-of-living crisis. Has been deferred until further notice.
- c) Residents – Complaints re: Play area. Was considered in item 11.
- d) Resident – Concern re: Housing. Cllr Aksut will put the resident in contact with a named housing officer at HBC.

5. Urgent updates from County and District Councillors if present.

A Chief Executive for the new North Yorkshire council should be appointed in the next few months. This will allow plans for the unitary council to progress. Within the move to a unitary council, all district councils have a £100,000 limit for any new projects. A new machine to repair pot holes is currently being trialed within North Yorkshire. The YorBus initiative will continue.

HBC are currently experiencing a staff shortage. A decarbonation scheme has begun at the Hydro, costing £1.8 million. All direct debit customers should now have received their energy bill rebate.

6. Planning – recent Applications made to Harrogate Borough Council where the Parish Council have not consulted:

None

7. Planning – notification of recent Decisions made by Harrogate Borough Council:

- a) 22/01415/FUL - Cote Cottage, 4 Brick Row, Main Street, Kirkby Malzeard, Installation of 8 velux windows, alterations to doors and fenestration, roof replacement, internal alterations and change of use. Russell. Permitted
- b) 22/01738/FUL - Knott Farm Dallowgill Ripon, Demolition of existing single storey extension and outbuilding and replacement with new single and two-storey rear extension. Works to include replacement & amendments to fenestration, re-roofing with installation of solar panels. Moore. Permitted
- c) 21/04657/FUL - The Henry Jenkins Inn, Main Street, Kirkby Malzeard - Conversion of former Henry Jenkins public house with flat above to dwelling. Fielder. Refused
- d) 22/01570/FUL - Hedge Nook Farm Kirkby Moor Road To Hedge Nook Kirkby Malzeard, Construction of a steel portal frame building over an existing silage clamp for agricultural purposes. Nicholson. Permitted

8. Planning - recent Applications made to Harrogate Borough Council. The Parish Council will provide a response on the following cases:

- a) 22/02002/FUL - The Manse Main Street Kirkby Malzeard, Conversion of loftspace to form additional living space / home office, Erection of 3no pitched dormers to rear roofslope & installation of 3no roof lights to front roofslope. Hardcastle. **Decision A – The Parish Council has no objections**

- b) 22/02151/FUL - Queens Head Main Street Kirkby Malzeard, Proposed internal structural alterations and fenestration works to form self-contained flat dwelling within existing store/outbuilding (ancillary to existing public house). Addition of fencing to rear. Stonegate Group. **Decision D – The Parish Council supports the application**
- c) 22/01550/LB - Churchby House Church Street Kirkby Malzeard, Listed Building Consent to rebuild partially collapsed garden wall using as much of the original stone as can be salvaged. Roger. **Decision A – The Parish Council has no objections**
- d) 22/01601/FUL - Churchby House Church Street Kirkby Malzeard, Proposal to rebuild partially collapsed garden wall using as much of the original stone as can be salvaged. Roger. **Decision A – The Parish Council has no objections**

9. Planning – Enforcement issues.

- a) The Clerk will raise 2 new cases with the enforcement officer.
- b) The Clerk Updated the Parish Council on recent cases dealt with by Enforcement Office.

10. Neighbourhood Plan – The Chair proposed that the terms of reference for the Neighbourhood Plan working group be amended. It was considered and approved that the quorum for meetings will be one-third of the members with at least one member of the Parish Council present.

11. Children’s Play Area.

- a) No new issues from weekly condition reports.
- b) Cllr Heap has received a complaint regarding the grass cutting within the play area. As the Parish Council pay the HPFA to cut the grass, Cllr Heap will discuss the issue with the HPFA.
- c) Cllr Heap has received a complaint about the bin in the play area. The history of this bin was explained. It was noted the bin by the pavilion is due to be replaced by HBC by one with a bigger capacity and at that point the small bin in the play area should no longer be required. Cllr Heap will also look into the research previously undertaken re new play equipment and may set up a working group with interested residents to explore ways forward.
- d) The repair to the wet pour under the basket swing was considered and approved at a cost of £529.20.

12. Kirkby Malzeard Charitable Trust – The Clerk will write to the Trust to request a meeting of the Trust to consider, amongst other matters, the idea of allotments on Trust land.

13. Review of Jubilee celebrations and proposal for a bi-annual gala – The Chair updated the Parish Council on the Jubilee celebrations; they were well received in the village with very favorable reviews from residents. It has been proposed that the village holds a bi-annual gala and local organisations will be consulted with the idea to set a date in 2023.

14. Consider establishing a Local Business/Enterprise Development committee/working group – Cllr Hughes proposed a working group for local businesses aimed at promoting their businesses and at the same time supporting the community. The Parish Council agreed a £100 budget to facilitate a first meeting.

15. Property Assets.

a) Consider any issues of concern noted by Councillors or members of the public - Nettles under trees in Lambert's Quarry

Action: Cllr Aksut to arrange cutting

b) Cllr Floyd will gather information re a public defibrillator at the Dallowgill Outdoor Centre

Action: Add to July agenda

16. Weed control in verges – Cllr Aksut will speak to HPFA re some nettles sprayed on a lane adjoining HPFA – issue raised in village social media.

17. Harrogate Borough Council litter bin review – The Chair had a useful discussion with the officer from HBC - she lives locally in Kirkby and was receptive to the comments made by the Parish Council and local residents. She has undertaken to visit Kirkby Stores to discuss the location of the bin proposed there. She undertook to contact us again for before work proceeds.

18. Highways issues.

a) Update on existing cases and review of recent work undertaken by NYCC Highways:

- Dallowgill bridge is still in need of repair

Action: Clerk ask NYCC Highways for an update

b) Long Swales Lane – damage caused by large vehicles and general safety at this junction The Parish Council will raise issue with Highways including consideration of width restrictions.

c) Church Bank – Concern re: Pedestrian Safety – The Parish Council will raise with Highways

Action: 18 b and c Chair to draft letter to NYCC Highways

d) Any new Highways items to be raised by Councillors or public:

- The open gully/stream that runs from The Orchard, to the Rose Garden is in need of clearing.

Action: Clerk to report to NYCC Highways

19. Financial Items:

a) The Bank statement showed a balance of £25,115.61

b) Cash Book Reconciliation with bank statement noted by Council.

c) As approved at the Annual Meeting of the Parish Council, the paperwork required for Cllr Chris Floyd to become a bank signatory has been signed.

d) A CIL payment of £1670.25 was received as a result of planning permission at Drovers Lodge, Dallowgill.

e) The following payments (including VAT where applicable) were approved. The purchase of the Cloud backup was approved at the meeting on 30/05/22 – item 16

Payee	Amount	Item Paid For
ClIr Heap Reimbursement	£81.00	Cloud Backup – Clerk’s PC
ClIr Berry Reimbursement	£546.64	Materials for the bus shelter refurbishment.
Chair Reimbursement	£535.20	Jubilee Mugs
Beyond Digital	£139.00	Printing - Jubilee weekend leaflet

20. Any Other Business: Items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion and referral onto Agenda of next ordinary meeting.

- Consider at the next meeting an appropriate way to spent the Christmas donation from the Dairy
- Resident query re: access to Love Lane

21. Date of next meetings:

Date of Next ordinary meeting Monday 25th July 2022 at 7.20pm in the Methodist Chapel, Dallowgill. Any items to go on the Agenda for the Council meeting should be submitted to the Clerk by 19th July 2022 please.

Meeting Ended at 21:15

Dated 29/06/2022

PARISH CLERK: Victoria Preston, 17 Cypress Gardens, Ripon, HG4 2LT (Postal enquiries only) Tel: 07725801675 Email: clerk.kmldpc@outlook.com Agenda, along with General Privacy Notice, also available on the Parish Council website: www.kirkbymalzeardarea.org.uk Facebook: @kmldpc

