

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

NEIGHBOURHOOD PLAN STEERING GROUP MEETING

Minutes of the meeting held in the Mechanics Institute, Kirkby Malzeard on 12th February 2024.

Steering Group members present: Claire Walker (Chair), Cllr Geoffrey Berry, Cllr Richard Hughes, Fiona Robertshaw and Phil Smalley. Howard Mountain present as Secretary. No members of the public present.

The meeting commenced at 7.30pm.

1. Welcome. Apologies. Declarations of Interest.

Apologies from Marlon Johnson, Peter Saxon and Cllr Chris Floyd. It was noted that Cllr Richard Hughes is the representative of Kirkby Malzeard Parish Council on the Trustees of Kirkby Malzeard Charitable Trust.

2. Approve Minutes of meeting held 13.11.2023.

The Minutes of the last meeting were approved as an accurate account and were signed as such by the Chair.

3. Action points from last meeting not covered elsewhere on Agenda.

None.

4. Informal Public Consultation of Draft Plan – December 2023/January 2024.

a) Analysis report of responses to the questionnaire circulated to SG members prior to meeting. 104 questionnaires were returned either on-line or in hard copy form containing 938 individual points on the 17 questions covered. A Word document itemising the responses was provided, together with an accompanying presentation JotForm report.

b) The members considered each point raised and made a Decision as to whether to retain each Section of the Draft Plan in its existing form or make amendments.

The agreed amendments are as follows:

Signed..... Date.....

1. Slight changes to be made to the wording of the Church Street Special Character Area including expanding the description of Mowbray House and amending information on the properties on the site of the Mill.
2. Policy KMLD4 (Conversion of redundant agricultural buildings) to be amended to avoid any confusion about whether it applies to modern buildings and also by adding a phrase which will mean that it only applies where the building is readily accessible to a public highway.
3. St Andrews Church, Highside Playing Fields/Children's Play Area and Kirkby Fisheries to be added to the list of important Community Facilities in Paragraph 10 Section 5.4.
4. Nidderdale AONB to be updated to Nidderdale National Landscape throughout the document.
5. Wording of the Objective for Local Employment in Section 4 to be amended as, on reflection, the use of the word 'ensure' was not appropriate – the new wording is

Support measures to enable the parish to boast a diverse and extensive array of businesses. Existing viable enterprises should be safeguarded and improved, appropriate farming diversification should be encouraged, and new businesses supported, providing these align with the area's existing character and Nidderdale National Landscape designation.

6. Parish Action to be added in Section 5.4 concerning the Provision of Facilities for Younger People. There was a request for a bike track/pump track within Kirkby Malzeard and whilst that specific project might need considerable thought, it was agreed that the Parish Council (perhaps in conjunction with Highside Playing Fields Association) should aim to provide some additional facilities for under 16's in the future.
7. It has been agreed to discuss a minor amendment to the Village Development Limits with the Planning Authority in respect of Well Garth, Back Lane South, Kirkby Malzeard to include all the rear garden (but excluding the paddock), prior to the Regulation 14 consultation.
8. Agreed to add the Henry Jenkins, Carlesmoor Pumping Station and Cast Hills settlement stones to the Non-designated Heritage Asset list in Policy KMLD5.
9. Agreed to seek the opinion of the Planning Consultant as to whether the section of verge at High Walk could meet the criteria as a Local Green Space.
10. Whilst some concerns were raised about the proposed car park on The Green it was felt that it should be possible to overcome these at the design stage, with further consultations to be carried out with residents in respect of any alterations/improvements to the remaining section.

Signed..... Date.....

11. Paragraph 6 in Section 5.5 to be amended to include specific reference to improving street lighting in Kirkby Malzeard.

12. Sub-section g of Policy KMLD7 to be amended by adding 'Wherever practical parking areas should be constructed of permeable materials to minimise the risk of surface water flooding'.

ACTION: HM to prepare a Report to the Parish Council advising it of these proposed amendments for approval at their next meeting. A copy of the document containing the individual responses received and the views of the SG will also be forwarded to the Councillors and Clerk for reference.

One matter over which there were however a significant number of objections was the proposed location of a site to be used for allotments and community garden. In principle the community is in favour of the provision of allotments somewhere within the Plan Area but a sizeable number of residents living near to the proposed site have raised issues about how it might affect them. The grounds about which they are most concerned mainly centre around where allotment users would park and the adverse effects on residents and their properties which they feel may be caused by the allotments.

ACTION: Within the Report to the Parish Council setting out the proposed amendments, the Parish Council will be asked to consider this matter and advise the Steering Group how much progress has been made in respect of negotiations with the Charitable Trust and whether the Steering Group should endeavour to identify alternative sites in case the current concerns cannot be resolved. The Steering Group believe that a Planning application would be required in conjunction with the provision of an allotment site and NYC Highways would need to be specifically consulted to clarify any access/parking issues.

5. Regulation 14 Formal Consultation.

It was agreed that HM should contact Joe Varga at NYC Planning and Andrew Towlerton to formulate a list of matters requiring action so that the Steering Group could proceed towards this next stage in the creation of a Neighbourhood Plan as soon as practical.

Signed..... Date.....

ACTION: HM to contact LPA and Planning Consultant and report back to next SG meeting.

6. Any Other Business.

None.

7. Date of next meeting.

Date in March to be confirmed.

The meeting ended at 9.20pm. Minutes taken by HM.

Neighbourhood Plan Contact details: For information on the Neighbourhood Plan please contact Howard Mountain (Secretary) on kmldpc@btinternet.com Tel. 01765 689390. Agendas, Minutes and other information available under the Parish Council pages of Kirkby Malzeard Area community website: www.kirkbymalzeardarea.org.uk

Parish Council Contact details: Clerk - Victoria Preston, 17 Cypress Gardens, Ripon HG4 2LT. Tel: 07725 801675. Email: clerk.kmldpc@outlook.com
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Date: 22.02.2024

Signed..... Date.....