

# KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

## NEIGHBOURHOOD PLAN STEERING GROUP MEETING

### Minutes of the meeting held in the Mechanics Institute, Kirkby Malzeard on 31 January 2023.

Steering Group members present: Peter Saxon (Chair), Mrs Claire Walker (Vice-Chair), Mrs Fiona Robertshaw and Cllr Chris Floyd. Mr Howard Mountain (Secretary). No members of the public present.

The meeting commenced at 7.30pm.

#### 1. Welcome. Apologies. Declarations of Interests.

Apologies were received from Mrs Anne Hancock, Cllr Jane Aksut, Cllr Jonathon Heap and Cllr Geoffrey Berry. There were no Declarations of Interests by Members.

#### 2. Approve minutes of meeting held on 21.06.2022

The Minutes of the last Meeting were approved as an accurate account and were signed as such by the Chair.

#### 3. Draft Plan.

Since the SG meeting in June 2022 the Draft Plan had been submitted to Joe Varga of HBC Planning and a meeting was subsequently held with him on 19.08.22 attended by HM and Andrew Towlerton (Planning Consultant) to obtain his views. The points referred to in the Minutes of the last SG meeting – item 5c – were also discussed. Once Mr Varga's written observations on the Draft Plan were received revisions were made and, on the advice of Mr Varga, the document was then forwarded to Nidderdale AONB in December for their consideration. The comments provided by Mr Paul Burgess on behalf of the AONB, were considered at this meeting alongside the latest Draft.

In addition to minor alterations and the correction of typing errors the following main points were agreed

a. Section 4 - 'Vision' Statement. This was still inadequate and needs to be re-written. **Action: All those at meeting to individually prepare a Vision Statement for consideration prior to the next meeting.**

Signed.....

Date.....

b. Section 5.1 – Supporting Housing Growth - Point 67 – Village Development Limits. It was accepted that further clarification was required to explain that the expansion of the Limits was not being sought in order to enable additional development but simply to accurately reflect the current situation, as some existing housing adjacent to the VDL lines shown in the Local Plan had been excluded for no logical reason. Equally a number of Consents had been granted since the Limits were first approved and these should also now be shown if the Limits were to have any meaning and fit for purpose. **Action: HM to re-write Point 67.**

c. Section 5.1 – Affordable Housing – Point 91 – Local Letting policy. Agreed that the concept of a Local Letting Policy (restricted to the NP Area) in connection with future Affordable Housing should be raised with HBC Housing Department and then reflected in ‘Parish Action 1’. **Action: HM to contact Housing Department.**

d. Section 5.1 – Affordable Housing – Point 92 – Rural Exception Sites. Agreed that during the second phase of Public/Stakeholder consultation it should be established whether it was felt that further Affordable Housing was needed in addition to that already allocated and if so then a suitable site adjacent to Kirkby Malzeard would need to be identified.

e. Section 5.1 – Meeting the essential housing needs of Rural Workers – Point 95. Agreed that rather than including a specific Policy or Parish Action the Plan would instead include a statement which emphasised that whilst the existing Local Plan policy of supporting application for new houses in rural locations with ‘agricultural occupancy restrictions’ was supported in the NP, the lifting of such restrictions at any point in the future should only be made in exceptional circumstances. **Action: HM to re-write Point.**

f. Section 5.2 – Non-Designated Heritage Assets – Point 114. Agreed that the Village Pump in Laverton village be added to list.

g. Section 5.2 – Local Area of Special Character and Heritage – Policy KMLD3. Agreed that schedule and map required and Character Assessment undertaken. **Action: HM to produce and forward to AT for input.**

h. Section 5.3 – Conserving and enhancing the Landscape – Points 130/131/132. Agreed that the wording should be strengthened. **Action: CF to re-write.**

i. Section 5.3 – Protecting and Enhancing Trees, Hedgerows and Woodlands – point 176. Agreed that, in accordance with advice from the AONB, this be extended and strengthened by stressing the importance of woodlands to bio-diversity. **Action: CF to re-write.**

Signed.....

Date.....

- j. Section 5.4 – Protecting and Enhancing Viable Community Facilities – point 179. Agreed to simplify by omitting any Business names.
- k. Section 5.5 – Promoting Sustainable Transport – In addition to existing sub-sections it was agreed that a new sub-section is required covering Local Transport with reference to the need to extend the Yorbus service which is seen as an important addition to existing service buses. Reference also to be included to ‘school bus’ services. **Action: HM to draft with input from PS.**
- l. Section 5.5 – ULEV infrastructure – Parish Action 4– Agreed to make specific reference to the provision of publicly accessible charging points within Parish Action 4 rather than refer to it in Point 204.
- m. Section 5.6 – A Thriving Local Economy – Agreed that this section needs to be extended to reflect recent work undertaken by the Parish Council Business/Community Group including a sub-section concerning tourism. **Action: JA to re-write.** Agreed that sub-section required referring to bridleways/footpaths for re-recreational uses. **Action: CW to write.** Agreed that sub-section covering the re-development of redundant agricultural buildings for workshops is required. **Action: HM to refer to AT for policy advice.**
- n. Distinctive Views – agreed that further consideration be given to this with opinions to be obtained during next phase of Public Consultation.
- o. Community Renewables Group – agreed that this suggestion by Nidderdale AONB be discussed further with a view to it forming a Parish Action within the Plan.

#### **4. Second Phase of Consultation.**

Once the matters referred to in Item 3 above have been dealt with and the appropriate maps, photos etc added, the Draft Plan will, once approved by the Parish Council, be made available for further Public Consultation. It is envisaged that the full document will be published on the website with a summary of the main points being published on the community Facebook page. CW to be responsible for publicity to ensure that any interested parties will be aware of the Consultation.

Another round of Stakeholder Consultation will also take place with the findings of the first Consultation being re-circulated to those parties who submitted them to ascertain whether they wish to add or amend them. Any new parties who may wish to comment will also be contacted.

Signed.....

Date.....

**5. Financial Matters.**

Invoice from Andrew Towler Associates dated 04.11.2022 for £400 approved.

**Action: HM to forward to Parish Clerk for approval at next Parish Council meeting.**

**6. Any other business.**

None

**9. Date of next meeting.**

To be confirmed.

Minutes were taken by HM. The meeting finished at 9.25 pm.

Neighbourhood Plan Contact details: For information on the Neighbourhood Plan please contact Howard Mountain on [kmlldpc@btinternet.com](mailto:kmlldpc@btinternet.com) Tel. 01765 689390.

Agendas, Minutes and other information available under the Parish Council pages of Kirkby Malzeard Area community website: [www.kirkbymalzeardarea.org.uk](http://www.kirkbymalzeardarea.org.uk)

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Dated 07.02.2023

Signed.....

Date.....