

# KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

## OFFICIAL NOTICE OF A PARISH COUNCIL MEETING

Monday 25 March 2024 at 7:30pm in the **Annex of the Mechanics Institute, Kirkby Malzeard**

The meeting commenced at 7.30pm. Present: Councillors Pippa Manson (Chair), Richard Hughes, Jane Aksut, Geoffrey Berry, Jonathan Heap and Geoff Loble along with the Clerk and 3 members of the public

### MINUTES

#### **1. Welcome. Apologies for absence from Councillors - approve reason why unable to take part.**

Apologies were received and approved from Cllr Floyd.

Cllrs noted with sadness the passing of Pam Robson who played such a huge part in the community.

#### **2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association.**

a) There were no Declarations of Disclosable Pecuniary Interest or other interests or close associations for items on this agenda

#### **3. Approve the Minutes of the Parish Council meeting 26<sup>th</sup> February 2024 – Update of item 10**

*to read - 10. Local Neighbourhood Plan – A report from the steering group on responses to the informal consultation and resulting proposed changes to the Draft Plan was received and the proposed amendments were approved. The steering group asked the PC for an update on the allotments, this was dealt with at item 11. The minutes were approved with the update and were signed as such by the Chair.*

#### **4. Correspondence – any urgent items will be raised by the Clerk for consideration and action.**

- a) **NYC** - Update regarding complaint about dog fouling. Cllr Heap will liaise with NYC on preventative ideas.
- b) **Residents**– Several complaints received regarding the HGV's driving too fast in the village and the effect of the vibrations on the houses. The Chair has held a site meeting with the site manager of the new development. He has subsequently contacted the haulage contractor and asked that the HGVs reduce speed through the village. The site manager also undertook to ask NYC Highways for permission to put up a sign to remind HGV drivers to slow down.
- c) **Resident** - Complaint regarding footpaths. It was noted that concerns re some specific stiles and gates have already been reported by the resident to NYC. Re concerns about mud and conditions underfoot - the Parish Council are unable to help.
- d) **Resident**- question re "lost footpath" off top of Church Bank. The PC have no knowledge of this. It will be suggested to the resident they could view the definitive footpath map at County Hall.

- e) **Resident** - Abandoned white van on the moors at Roman Soldier car park– Police have been informed but it is understood they won't move it as it is on private land. PC will contact the land owner via their agent, and inform that that is has become a matter of public concern.
- f) **Kirkby Lions JFC** – Notification of charity football tournament on 11<sup>th</sup> May 2024.
- g) **Resident** - Ditches – Parish Council should strongly encourage Highways to work with the land owners to clear certain roadside ditches. PC will contact Highways and ask that they contact the specific land owners.
- h) **Resident** - Concerns and proposals re Back Lane South - the Grange development were noted. Chair will speak to the resident and ask them if they would like to draw up a map of their proposed signage. The PC could then take this plan to Highways.
- i) **Resident** – Request that the PC put a bench on Mowbray Crescent as a memorial to her mother. The PC are unable to purchase a bench, but Cllr Berry will contact the resident and suggest that they might like to put a bench in the MIVH gardens.
- j) **NYC** - The Parish Council have received a response from the letter written to the Chief Executive regarding road safety concerns on Church Bank and Long Swales. A representative from Highways will arrange a site visit to identify improvements that can be delivered. Cllr Heap will meet with Highways.

**Actions:** Clerk, Chair, Cllrs Berry and Heap

#### **5. Report from our North Yorkshire Councillor (if available).**

Cllr Cunliffe-Lister was not available to attend the meeting. She had no further updates since her February report, other than The British Youth Council has closed after more than 75 years due to ongoing financial challenges.

#### **6. Planning – recent Applications made to North Yorkshire Council where the Parish Council have not been consulted:**

#### **7. Planning – notification of recent Decisions made by North Yorkshire Council:**

- a) ZC23/04102/FUL - Lunterstone Dallowgill, Proposed holiday lodge at Lunterstone Farm. Zenner. Permitted
- b) ZC24/00254/FUL - Laverton Hall Laverton, Erection of detached Garage & Erection of detached woodstore. Ball. Permitted
- c) ZC24/00022/FUL - Hoggerstone Farm Dallowgill, Solar panels to be added to one storey corrugated metal out building. Bromet. Permitted

#### **8. Planning - recent Applications made to North Yorkshire Council. The Parish Council will provide a response on the following cases:**

- a) ZC24/00822/FUL - Castiles Farm Grantley Ripon, Proposed extension of existing single storey side extension. Erection of single storey rear extension, access steps and decking. Nicholson.  
**Decision A – No Objections**

## **9. Planning - Enforcement issues.**

- a) An update was received on a recent case from the Enforcement Office.
- b) No new cases were raised by Councillors or Public.

**10. Neighbourhood Plan** – The Parish Council considered and approved the further update to the Neighbourhood Plan - specifically revisions to Appendix C, the Allotments section and Appendix A were approved

**11. Proposed Allotments in Kirkby** – Cllr Hughes updated the Parish Council on the proposed allotments. He has established a working group who will hold a meeting to make plans. They will also contact the planning department for advice on the next steps. The Parish Council will write to the trustees of the Charity Trust regarding the possibility of renting the land.

**12. Parish Emergency Plan** – The Chair updated the Parish Council on the draft plan. The draft plan will now be sent to NYC for consideration.

**Action: Chair**

## **13. Children's Play Area.**

- a) Councillors Heap reported that an amount of sand had been spread over the play area. Cllr Heap will sweep the sand up this week.
- b) Playground developments – slow progress is being made, representatives from NYC will be working with the Parish Council to move the plans forward.

**14. Data Logger** – Cllr Aksut is working on getting the data logger up and running.

**Action: Add to April agenda**

**15. Methodist Chapel** –Cllr Aksut updated the Parish Council. The Parish Council have received £4,000 in grant funding for a feasibility study. The feasibility study should soon be complete and will be made available on the PC website and sent to the estate agent who is selling the Chapel.

**Action: Cllr Aksut**

## **16. Property Assets.**

- a) No issues of concern noted by Councillors or members of the public. Cllr Lobleby has emptied the rubbish bins at Greygarth Tower.

## **17. Highways issues.**

- a) No updates on existing cases.
- b) Any new Highways items to be raised by Councillors or public.
  - Long Swales Lane – Road Closed signs have been moved by the public.

**Action – Clerk to report to Highways**

### 18. Financial Items:

- a) The Bank statement showed a balance of £17,971.41
- b) Cash Book reconciliation with bank statement was noted.
- c) following payments (including VAT where applicable) were approved.

Payee	Amount	Item Paid For
V Preston	£208.00	Home workers allowance
V Preston	£36.18	Extra meeting payment

**19. Recruitment of new Clerk** – Chair gave the PC an update. The PC will advertise the role on social media and the YLCA website. Closing date for applications is 10<sup>th</sup> April with interviews being held on the 13<sup>th</sup> or 15<sup>th</sup> April.

**20. Any Other Business:** Items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion and referral onto Agenda of next ordinary meeting.

### 21. Date of next meetings:

Date of Next ordinary meeting 29<sup>th</sup> April 2024 at 7.20pm in the Annex of the Mechanics Institute, Kirkby Malzeard. Any items to go on the Agenda for the Council meeting should be submitted to the Clerk by 23<sup>rd</sup> April 2024 please.

Meeting Ended at 20:45

Dated 26/03/2024

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